

**NEW MILFORD BOARD OF EDUCATION
MINUTES**

**REGULAR MEETING
JUNE 21, 2010**

**7:07 P.M.
HIGH SCHOOL MEDIA CENTER**

New Milford School District Mission Statement

The New Milford Public School District provides relevant, innovative and rigorous educational opportunities to students at all grade levels.

The District is resolute in its attention to the development of the whole child by providing a comprehensive range of experiences essential to building capacity for independent and responsible living.

The program is designed to prepare all students to meet or exceed NJCCCS, to think critically, master the challenges of life-long academic, cultural, social, economic, emotional and professional advancement, as well as constructive participation as citizens in an interdependent global society.

The District embraces family and community as active partners in a unified effort to develop students into self-directed, self-confident adults on their journeys to becoming the next generations of entrepreneurs, builders, artists, designers, inventors, scientists, educators, caregivers, protectors, workers and leaders.

The meeting was called to order at 7:07 p.m. Present were President Conner, Vice President Drake, Mrs. Barton, Mr. Foo, Mrs. McSweeney, Mrs. Mechler, Mrs. Saslow, and Mr. Steele. Mrs. Lacey was absent. Also present were Mr. Polizzi and Mr. Sawicz. Student Board Representative Nicholas Borner was absent.

After the flag salute, the Board President read the required New Jersey Open Public Meeting Law Statement. The Board announced that under its long-standing policy, it will not discuss in public any comments made by members of the public concerning individual staff members.

Recommended Action

COMMITTEE OF THE WHOLE

Approval of Minutes:

Mrs. Barton recused herself from approving the May 17 minutes due to her absence from the meeting.

Motion by Mrs. Mechler, seconded by Mr. Steele, carried by consent of the Board, the following minutes were approved:

May 11 Work

May 11 Closed

May 17 Regular

May 17 Closed

Open to the Public for Items on the Agenda

On motion by Mrs. Saslow, seconded by Mrs. McSweeney, carried by consent of the Board, the meeting was opened to the public at 7:09 p.m. The following questions or comments were made:

- Various parents and citizens voiced their concerns about the increase in class size and the transfer of students to equalize class size in the elementary schools. The new autism program was also addressed. Support for Berkley School teacher Louis Studer was expressed.

There were no further questions or comments; on motion by Mrs. Barton, seconded by Mrs. McSweeney, carried by consent of the Board, the meeting was closed to the public at 7:55 p.m.

SUPERINTENDENT OF SCHOOLS REPORT *Michael Polizzi*

Mr. Polizzi reported on the following:

- Student redistribution at the elementary schools
- Mr. Sawicz and Mr. Polizzi attended a Shared Services Program in which charter schools, transportation, and Special Education were discussed. Also discussed at the meeting was Assembly Bill A2961 which would require the County Superintendent to approve all collective bargaining agreements.
- A policy on retention and promotion is being reviewed.
- The Holocaust presentation was very impressive.

BUSINESS ADMINISTRATOR REPORT *Michael Sawicz*

Mr. Sawicz spoke to the Board about the following:

- 2008-2009 Extraordinary Aid
- Adjustments for \$371,000 loss of State Aid
- Alignments for P.L. 2010 Chapter 2
- Transfers to various Reserve Accounts

BOARD ACTION

Motions BA8,BA9,BA32 by Mrs. Barton, seconded by Mrs. Mechler, carried by consent of the Board:

- BA8 **Revision to Appointment for 2010-2011:**
Telephone Answering Service Marie Esposito ~~TBD~~ **\$5,400**
- BA9 Revision of authorization to award contracts up to a bid threshold from ~~\$29,000~~ to **\$36,000** and to set the quote threshold from ~~\$4,350~~ to **\$5,400**, eff. 7/1/10
- BA32 Resolution to permit transfer of students *Attachment*

CURRICULUM & INSTRUCTION COMMITTEE *Lori Barton, Chair*

Motion C6 by Mrs. Barton, seconded by Mrs. Saslow, carried by consent of the Board:

- C6 Approval of Submission of Statement of Assurance of Comprehensive Equity Plan Implementation in year 2010-2011

PERSONNEL COMMITTEE *Lori Barton, Chair*

Motions P22,P27,P28,P29,P30,P31,P32,P33,P35,P36 (P34 pulled) by Mrs. Barton, seconded by Mrs. Saslow, carried on a roll call vote of 8-0:

- P22 **Revision to Certificated Appointment for 2010-2011:**
Margaret Sullivan-Perez World Language, MA+30 Step 7 ~~(-8)~~, ~~\$46,756~~ \$58,445, eff. 9/1/10-6/30/11
- P27 **Approval of Salary Increase Due to Educational Development:** *prorated*
Rebecca Auerbach Completion of Junior credits, \$650.00 increase to annual salary, eff. 5/27/10
- P28 **Approval of Hourly Rate Employees for 2010-2011:**
Joanne Romano Program Coordinator, \$60/hr, not to exceed 60 hours
Substitute Secretaries/Clericals:
Donna Gianfredi Doreen Moat Diane Nativo
Frances Rogers Antonia Themistocleous Angela Perrone
- P29 **Approval of 2010-2011 Fall coaching Recommendations** *Attachment*
- P30 **Approval of Internship for 2010-2011:**
Jennifer Feather School Social Worker, 22.5 hrs/wk for 15 weeks per semester
- P31 **Certificated Appointment for 2010-2011:**
William Kochis Berkley teacher (maternity leave replacement), MA Step 2, \$49,440 prorated, eff. 9/1/10-12/30/10
Anne Marie Corby Berkley Self-Contained Spec. Ed. teacher, MA Step 6, \$51,755, eff. 9/1/10-6/30/11
Nicole Elmera District Behavior Analyst/Teacher of Handicapped, MA+16 Step 10, \$64,590, eff. 9/1/10-6/30/11
- P32 **Revision to Certificated Staff Appointment for 2010-2011:**
Remove: Mary Bilali, eff. 7/1/10
- P33 **Non-Tenured Administrator Appointment for 2010-2011:**
Mary Bilali Director of Guidance, \$103,253, eff. 7/1/10
- P34 Approval of revision to Department Chairperson job description
- P35 Approval of revision to Director of Curriculum & Instruction job description *Attachment*
- P36 **Approval to align the following contracts for P.L. 2010 Chapter 2 (S-3) as follows:**

<u>Contract</u>	<u>Collection Bargaining Agreement Alignment</u>
Business Administrator	New Milford Administrators' Association
Director of Curriculum & Instruction	New Milford Administrators' Association
Supervisor of Buildings & Grounds	New Milford Custodial Association
Technology Coordinator	New Milford Educational Association
Assistant Technology Coordinator	New Milford Educational Association
District Data Coordinator	New Milford Educational Association
Confidential Employees	New Milford Association of Educational Secretaries

FINANCE COMMITTEE

The Board had questions on F11,F57,F41,F55,F56 which were all answered to their satisfaction.:

Motions F11,F30,F31,F32,F33,F34,F35,F36,F37,F38,F39,F40,F41,F42,F43,F44,F45,F46,F47,F48,F49,F50,F51,F52,F53,F54 F55,F56,F57,F58 by Mrs. Saslow, seconded by Mr. Steele, carried by consent of the Board:

- F11 **Revision to Professional Services for 2009-2010:**
Priority Nursing Services Nursing services ~~2 hrs/wk~~ **4 hrs/wk** for 14 weeks /@ \$50/hr, for a total of ~~\$1,400~~ **\$2,800**
as required for student
- F30 Approval of Secretary's and Treasurer's Reports for April and May 2010
- F31 Approval of May 2010 payroll: \$1,555,190.42
- F32 Approval of May 2010 payroll agency bills: \$ 652,515.52
- F33 Approval of June 2010 bills \$ 889,846.52 *Attachment*
- F34 Approval of cafeteria bills for April and May 2010 \$ 148,514.63
- F35 Approval of May 2010 budget transfers *Attachment*

FINANCE (con't):

- F36 Approval and acceptance of Board Secretary and Board of Education’s monthly certification of budgetary major account/fund status that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a): May 31, 2010.
- F37 Approval of tax payment schedule for 2010-2011 *Attachment*
- F38 Approval of resolution authorizing the procurement of goods and services through State agency for the 2010-2011 school year *Attachment*
- F39 Approval of Transportation Jointure Agreements for 2010-2011:

<u>Route:</u>	<u>Joint with:</u>	<u>Host:</u>
Region V Special Education (various)	River Edge	River Edge
Paramus Satellite	Dumont, Bergenfield, River Dell, Tenafly	New Milford
Paramus Vo. Tech (Special Education)	Dumont	Dumont
- F40 Approval of Professional Services Contract for 2010-2011:
Non-Public School 192/193 Services
 Bergen County Special Services School District
- F41 Approval of Professional Services Contract for 2010-2011:
Policy Alert and Support System
 Strauss Esmay Associates (includes DistrictOnline) *per proposal*
- F42 Approval of Professional Services Agreement for 2010-2011:
Student and Employee Drug and Alcohol Testing:
 WorkPlace Connection/Valley Health System *per proposal*
- F43 Approval of Agreement for 2010-2011:
Dental Coverage:

Delta Dental	Monthly rates:	Single:	\$ 49.42
		Two Party:	\$ 90.58
		Family:	\$148.25
- F44 Approval of Continuation of Agreement for 2010-2011 (no change):
Employee Vision Plan:

Vision Service	Monthly rates:	Single:	\$ 13.09
		Two Party:	\$ 18.98
		Family:	\$ 34.02
- F45 *Approved on 6/7/10* (submit amended IDEA FY10 Grant due to carry-over and overpayment from FY09)
- F46 Approval to transfer interest earned on Capital Projects Account to the General Fund for 2010-2011
- F47 Approval of Special Education tuition contracts for 2010-2011 *Attachment*
- F48 Approval of professional development opportunities *Attachment*
- F49 Approval to amend the 2009-2010 Budget to reflect a reduction in State Aid of \$371,486 as a result of the State’s budget crisis/revenue shortfall:

<u>Account</u>	<u>Deduct</u>
11-999-230-331-00	\$ 25,000
11-999-230-334-00	28,000
11-999-230-530-00	23,000
11-999-230-592-00	10,486
11-999-262-520-00	11,000
11-999-270-513-00	20,000
11-999-270-515-00	40,000
11-999-291-241-00	30,000
11-999-291-270-00	<u>184,000</u>
Total	\$371,486
- F50 Approval of undesignated allowable adjustment to the 2009-2010 budget of \$86,757 for extraordinary aid:

<u>Account</u>	<u>Amount</u>
11-999-100-566-00	\$86,757
- F51 Approval to submit amended No Child Left Behind (NCLB) FY 10 Grant due to carry-over funds:

Title I	\$90,536
Title IIA	\$51,700
Title IID	\$ 1,476
Title III	\$ 16,661
Title IV	\$ 8,146
- F52 Approval to transfer funds from the General Fund to the Maintenance Reserve Account of an amount not to exceed \$250,000

FINANCE (con't):

- F53 Approval to transfer funds from the General Fund to the Emergency Reserve Account of an amount not to exceed \$250,000
- F54 Approval to transfer funds from the General Fund to the Capital Reserve Account of an amount not to exceed \$600,000
- F55 Approval of Foodservice Management Contract for 2010-2011:
Chartwells
 Management fee of .0824/meal plus a flat administrative fee of \$41,200
 (Language as required by the State for approval of annual agreement):
 Chartwells will charge the Local Education Agency an administrative fee of \$4,120 per month for ten months during the 2010-2011 academic year, as well as a management fee of \$.0824 per meal served and meal equivalent during the 2010-2011 academic year. Chartwells guarantees that the return to the LEA from the Food Service Program for the school year will be \$1,000.00. If the annual operating statement shows a return less than \$1,000.00, Chartwells will reduce its management fee by the difference between the actual and the guaranteed amount, but in no event shall the reimbursement obligation exceed the amount of Chartwell’s management fee, as set forth above.
- F56 Approval of 2010-2011 cafeteria lunch prices:

Student lunch:	High School	\$2.25
	Middle School	\$2.15
	Gibbs/Berkley	\$2.05
Adult lunch:	All schools	\$2.75
- F57 Approval of Professional Services for 2010-2011:

Taeok Chung	Translation services for a Korean family, \$75/hr as needed
Kaitlin Gallagher	ABA therapy/direct instruction, 4 hrs/wk for 47 weeks, plus one 1-hour clinic every 6 weeks @ \$40/hr, for a total of \$7,800
- F58 Acceptance of donation of one Smart Board screen, valued at \$1,200; two Smart Board projectors, valued at \$4,092; four 26-inch flat screen TVs, four brackets and five DVD/VCRs, valued at \$1,799.64 (total value \$7,091.64) to Berkley School from the Berkley School PTO *Attachment*

FACILITIES COMMITTEE *Theresa Lacey, Chair*

Motions FA6, FA7, FA8, FA9, FA10, FA11 by Vice President Drake, seconded by Mr. Steele, carried by consent of the Board:

- FA6 Approval of fire drill log for May 2010 *Attachment*
- FA7 Approval to dispose of old/obsolete library books from New Milford High School *Attachment*
- FA8 Approval to dispose of broken/obsolete computer equipment from Berkley School *Attachment*
- FA9 Approval to dispose of broken/obsolete computer equipment from Gibbs School *Attachment*
- FA10 Approval to dispose of obsolete textbooks from New Milford High School *Attachment*
- FA11 Approval to dispose of obsolete textbooks from D. E. Owens Middle School *Attachment*

POLICY COMMITTEE *Peggy Saslow, Chair*

Second reading and on motion by Mrs. Saslow, seconded by Mrs. Mechler, adoption of the following Policy:

- 1110 Organizational Chart

ATHLETIC/CO-CURRICULA COMMITTEE *Darren Drake, Chair*

Motion AC2 by Vice President Drake, seconded by Mrs. McSweeney, carried by consent of the Board:

- AC2 Approval of continued membership in New Jersey State Interscholastic Athletic Association for 2010-2011

Open to the Public

Motion by Vice President Drake, seconded by Mr. Steele, carried by consent of the Board, the meeting was opened to the public at 8:21 p.m. The following questions or comments were made:

- Al DeFino, President of the Athletic Boosters, and Jim McCarten expressed their concern about the Athletic Trainer position being reduced to part-time; they stressed the importance of the position for the safety of the athletes.

There being no further questions or comments from the public, on motion by Mrs. Barton, seconded by Mrs. Mechler, carried by consent of the Board, the meeting was closed to the public at 8:33 p.m.

OLD BUSINESS

None

NEW BUSINESS

None

On motion by Mrs. Barton, seconded by Mrs. McSweeney, carried by consent of the Board, the Board went into Closed Session at 8:34 p.m.

On motion by Mrs. Saslow, seconded by Vice President Drake, carried by consent of the Board, the Board resumed Open Session at 10:05 p.m. There being no further business, on motion by Mr. Steele, seconded by Mrs. Mechler, the meeting adjourned at that time.

Respectfully submitted,

Michael Sawicz
Board Secretary

MS/lv