

**NEW MILFORD BOARD OF EDUCATION  
MINUTES**

**REGULAR MEETING  
JUNE 27, 2011**

**7:05 P.M.  
HIGH SCHOOL MEDIA CENTER**

***New Milford School District Mission Statement***

*The New Milford Public School District provides relevant, innovative and rigorous educational opportunities to students at all grade levels.*

*The District is resolute in its attention to the development of the whole child by providing a comprehensive range of experiences essential to building capacity for independent and responsible living.*

*The program is designed to prepare all students to meet or exceed NJCCCS, to think critically, master the challenges of life-long academic, cultural, social, economic, emotional and professional advancement, as well as constructive participation as citizens in an interdependent global society.*

*The District embraces family and community as active partners in a unified effort to develop students into self-directed, self-confident adults on their journeys to becoming the next generations of entrepreneurs, builders, artists, designers, inventors, scientists, educators, caregivers, protectors, workers and leaders.*

The meeting was called to order at 7:05 p.m. Present were President Conner, Vice President Drake, Mr. Foo, Mrs. Mechler, Mrs. Saslow, and Mr. Steele. Mr. Bigger arrived at 7:24 p.m. and Mrs. Ryan arrived at 8:07 p.m. Mrs. McSweeney was absent. Also present were Mr. Polizzi, Mrs. Shanley, and Mr. Sawicz.

*After the flag salute, the Board President read the required New Jersey Open Public Meeting Law Statement. The Board announced that under its long-standing policy, it will not discuss in public any comments made by members of the public concerning individual staff members.*

**Recommended Action**

**COMMITTEE OF THE WHOLE**

**Approval of Minutes:**

*Due to their absence from the meeting, Vice President Drake, Mr. Bigger, Mr. Foo, and Mrs. Saslow abstained from approving the May 23 minutes.*

*Motion by Mrs. Mechler, seconded by Mr. Steele, carried by consent of the Board, the following minutes were approved:*

May 11 Reorganizational	May 11 Work	May 11 Closed #1	May 11 Closed #2
May 23 Regular	May 23 Closed		

**Open to the Public for Items on the Agenda**

*Motion by Mrs. Mechler, seconded by Vice President Drake, carried by consent of the Board, the meeting was opened to the public at 7:08 p.m. There being no questions or comments, motion by Mr. Foo, seconded by Mrs. Saslow, carried by consent of the Board, the meeting was closed to the public at that time.*

**SUPERINTENDENT OF SCHOOLS REPORT** Michael Polizzi

- Mr. Polizzi thanked members of the Child Study Team for their support to students following the death of a 6 year old student. Doreen Zacher organized six team members to be available to parents and children who might need support.
- There were many year end events which all went very well.

Newly hired teachers for 2011-2012 were invited to this meeting. They were introduced and asked to say a few words to the Board.

**DIRECTOR OF CURRICULUM & INSTRUCTION REPORT** Danielle Shanley

- Mrs. Shanley also commented on the numerous end of year events.
- Much was accomplished in the last year, and the district will continue to build upon it.
- There are many new initiatives in the upcoming school year.

**BUSINESS ADMINISTRATOR REPORT** Michael Sawicz

- Required background checks and fingerprinting for Board Members will be put on hold until advisement from the State.
- Mr. Sawicz explained the transfer of funds to reserve accounts for approval.

**EDUCATIONAL PROGRAMS & CURRICULUM** Peggy Saslow, Chair

*Mrs. Saslow had a question about the number of curriculum resolutions; Mrs. Shanley explained this puts the district in compliance with the new national common core standards.*

**EDUCATIONAL PROGRAMS & CURRICULUM (con't):**

Motions C7,C8,C9,C10 by Mrs. Saslow, seconded by Mrs. Mechler, carried by consent of the Board:

C7 **Approval of High School Textbooks:**

Social Studies:

*The Making of the West: Peoples and Cultures Since 1300; 3<sup>rd</sup> Ed High School Edition. Bedford/St. Martins, © 2009*

Digital Journalism:

*The Digital Journalist's Handbook, by Mark S. Luckie. CreateSpace, © 2010*

*Sound Reporting: The NPR Guide to Audio Journalism and Production, by Jerome Kern. University of Chicago Press, © 2009.*

*Journalism Next: A Practical Guide to Digital Reporting and Publishing, by Mark Briggs. Congressional Quarterly, Inc., © 2009*

C8 **Approval of Curriculum Writing:**

9-12 Science Teachers (collaborative curriculum work: BIO, Chemistry & Physics):

Keith Devereaux \$250

Peter Torpie \$250

Lynn Torpie \$250

Vikki Smith \$250

Adu Asa-Awuku \$250

John Olsen \$250

6-8 Science Teachers (collaborative curriculum work):

John Ronan \$250

Greg Monte \$250

Evelyn Lees \$250

Elementary Teachers on Science Committee

K Jennifer Potosky \$250

1 Leigh Madger \$250

2 Danielle Kalinowski \$250

3 Brianna Renzulli \$250

4 Jonathan Carletto \$250

5 Kathleen Palumbo \$250

Elementary Math (collaborative curriculum work)

Teachers TBD

Gr. K - \$250

Gr. K- \$250

Gr. K- \$250

Gr. 1- \$250

Gr. 1- \$250

Gr. 1- \$250

Gr. 2- \$250

Gr. 2- \$250

Gr. 2- \$250

Gr. 3- \$250

Gr. 3- \$250

Gr. 3- \$250

Gr. 4- \$250

Gr. 4- \$250

Gr. 4- \$250

Middle School Math Teachers (collaborative curriculum work):

Gr. 6 -\$250 Lynn LePage

Gr. 6- \$250 Carol Edelstein

Gr. 6- \$250 Pamela Kraus

Gr. 6- \$250 Iliriana Domi

Gr. 7- \$250 Ralph-Peter Prinz

Gr. 7- \$250 Katarzyna Andrychowska

Gr. 7- \$250 Iliriana Domi

Gr. 7- \$250 TBD

High School Courses:

1. Digital Journalism \$500 Jerry Engstrom

2. Digital Photography \$500 Walter Pevny

3. Business Strategy \$250 Karen Vicari

4. Engineering \$500 TBD

5. Advertising \$250 Karen Vicari

6. Marketing \$250 Karen Vicari

High School Courses(con't):

- 7. Senior English Survey \$500 Carolyn McGrory
- 8. Advanced Drawing \$500 TBD
- 9. Advanced Media \$500 TBD
- 10. Explorations in Arts \$500 TBD
- 11. Bio ethics \$250 Lynne Torpie
- 12. Bio technology \$250 Keith Devereaux
- 13. Biology Honors \$250 Lynne Torpie
- 14. Rock of Ages \$500 Joseph Andolino

Middle School Courses:

- 1. Global Studies \$250 Diana Daley
- 2. Current Events (6) \$250 Diana Daley
- 3. Current Events (7) \$250 Diana Daley
- 4. Business Plan (8) \$250 Diana Daley
- 5. 21<sup>st</sup> Century Careers \$250 Diana Daley
- 6. World Cultures \$250 Aylene Halphen
- 7. Art 6 \$250 Justin Muratore
- 8. Art 7 \$500 Justin Muratore
- 9. Art 8 \$500 Justin Muratore
- 10. Chinese I \$500 TBD
- 11. Music of the World \$250 Heidi Kolb
- 12. Computer Graphics (7) \$250 Alex Ivchenko
- 13. Adv. Computers (8) \$250 Alex Ivchenko
- 14. Robotics (8) \$250 Alex Ivchenko
- 15. Study Skills (6) \$500 Joseph Ickles
- 16. Study Skills (7) \$500 Joseph Ickles
- 17. Study Skills (8) \$500 Joseph Ickles
- 18. World Language Cycle \$250 Aylene Halphen

- C9 Approval of Performing Arts Summer Camp for Kids to be held 8/2/11-8/20/11 in the D. E. Owens Middle School for 1<sup>st</sup> to 8<sup>th</sup> grade students, at no cost to the district.
- C10 Approval for participation in the student cardiac screenings program facilitated by the Gregory M. Hirsch Memorial Foundation

**PERSONNEL COMMITTEE** Darren Drake, Chair

**Having the recommendation of the Superintendent:**

Motions P21,P33,P34,P35,P36,P37,P38,P39,P40,P41,P42,P43,P44,P45,P46,P47,P48,P49,P50,P51 by Vice President Drake, seconded by Mr. Steele, carried by a roll call vote of 6-1 (Mr. Bigger):

P21 **Revision to Spring Coaching Recommendation for 2010-2011:**

Boys' Spring Track Head Coach Jeffrey Bliss, eff. 5/12/11

P33 **Approval of payment to NM Broadway Kids Camp Director for Summer 2010:**

Wendy Mackey \$565.97

P34 **Approval of Part-Time Buildings and Grounds Staff for 2011-2012**

Attachment

P35 **Approval of Hourly Rate Employees for 2011-2012:**

- Mike Barbagallo P/T Substitute Bus Driver, Step 1, eff. 7/1/11-6/30/12
- Amy Tsao Gibbs Substitute Lunch Aide, Step 1, eff. 9/1/11-6/30/12
- Hugo Puertos ABA services, 8 hrs per week @ \$40 per hour, eff. 7/1/11-6/30/12
- Judy VanSaders CST Secretary, not to exceed 5 days
- Anne Teets CST Secretary, not to exceed 5 days

**Substitute Secretaries/Clerks:**

Denise Erba Angela Perrone Joan McCann Antonia Themistocleous Diane Nativo

P36 **Certificated Appointments for 2011-2012:**

- Nicole Ferlise DEO teacher, BA+16 Step 3, TBD, eff. 9/1/11-6/30/12
- Jeffrey Bliss HS Physical Education, BA Step 1, TBD, eff. 9/1/11-6/30/12
- Tahreen Chowdhury HS Science, MA Step 1, TBD, pending certification, eff. 9/1/11-6/30/12
- Craig Hawkins HS Math teacher, BA+16 Step 7, TBD, eff. 9/1/11-6/30/12
- Tiffany Gallagher Berkley teacher, MA Step 5, TBD, eff. 9/1/11-6/30/12
- Arielle Slaff Elementary Basic Skills teacher, BA Step 4, TBD, eff. 9/1/11-6/30/12
- Michelle Harle HS Guidance Counselor, leave replacement, MA Step 2, TBD, eff. 9/1/11-6/30/12
- Samantha Orsi DEO Physical Education, BA Step 3, TBD, eff. 9/1/11-6/30/12
- Rebecca Chabrow HS Guidance Counselor, MA Step 1, TBD, eff. 9/1/11-6/30/12

- P36 **Certificated Appointments** for 2011-2012 con't):  
 Deborah Gitto Berkley teacher, BA+16 Step 6, TBD, eff. 9/1/11-6/30/12  
 Stephanie Pinto Berkley teacher, leave replacement, MA Step 1, eff. 9/1/11-6/30/12
- P37 **Approval of Individual Contract Employees** for 2011-2012: *per agreements*  
 Michael Sawicz Business Administrator/Board Secretary, pending county approval, eff. 7/1/11-6/30/12  
 Ronald Stokes Supervisor of Buildings & Grounds, eff. 7/1/11-6/30/12  
 Ronald Watson Technology Coordinator, eff. 7/1/11-6/30/12  
 Martin Wellhoefer Assistant Technology Coordinator, eff. 7/1/11-6/30/12  
 Theresa Fischer Director of Curriculum & Instruction Secretary, eff. 7/1/11-6/30/12  
 Donna Heinzmann Assistant Business Administrator, eff. 7/1/11-6/30/12  
 Janet Kuchta Superintendent Secretary, eff. 7/1/11-6/30/12  
 Lore Valcarcel Business Administrator/Board Secretary Administrative Assistant, eff. 7/1/11-6/30/12  
 Danielle Shanley Director of Curriculum & Instruction, eff. 7/1/11-6/30/12  
 Stacy Novoshelski District Data Coordinator, eff. 7/1/11-6/30/12
- P38 **Approval of Transfers** for 2011-2012:  
 Ruth Beiner From: Berkley Family & Consumer Science  
 To: NMHS Family & Consumer Science  
 Christopher Addeo From: DEO Physical Education  
 To: NMHS Physical Education  
 Daisy Ramos From: DEO World Language  
 To: High School World Language  
 Lorraine Montecucollo From: DEO Special Education  
 To: NMHS Special Education
- P39 **Resignation:**  
 Linda Bovino Berkley Special Education teacher, eff. 6/30/11
- P40 **Approval of Additional District Staff Appointment** for 2011-2012:  
 Stacy Novoshelski District Data Coordinator, eff. 7/1/11-6/30/12  
 Mary Bilali Supervisor of High School Guidance, eff. 7/1/11-6/30/12
- P41 **Approval of Additional Fall Coaching Recommendation** for 2011-2012:  
 Jeffrey Bliss Football Assistant Coach
- P42 **Approval of Extra Pay Stipends** for 2010-2011:  
 Stacy Zadigian Gibbs Spirit Club Advisor  
 Courtney Cheval Gibbs Spirit Club Advisor  
 Lisa Horgan Gibbs/Berkley Book Club
- P43 **Additional Substitute Teachers** for 2011-2012 *Attachment*
- P44 **Approval of Special Education Staff** for Summer School 2011 at per diem rate *Attachment*
- P45 **Approval of Special Education Staff** for Summer 2011 *Attachment*
- P46 **Approval of Special Education staff** for Summer 2011 for home instruction:  
 Megan Heinle Teacher, 35 days at per diem rate
- P47 **Approval of Full Time Paraprofessionals** for 2011-2012 *Attachment*
- P48 **Approval of Bus Aides** for Summer School 2011 *Attachment*
- P49 Approval for George Penagos, Berkley Night Custodian, to carry-over five (5) additional unused vacation days from 2010-2011 to 2011-2012
- P50 Approval for Lore Valcarcel, Administrative Assistant to the Business Administrator, to carry-over five (5) additional unused vacation days from 2010-2011 to 2011-2012
- P51 Approval to give Clement Tirado a month-to-month contract not to exceed four months, eff. 7/1/11 and ending 10/31/11

**FINANCE COMMITTEE**

*David Foo, Chair*

*Mrs. Saslow had a question on F36; Mr. Polizzi responded.*

*Motions F24,F25,F26,F27,F28,F29,F30,F31,F32,F33,F34,F35,F36,F37,F38,F39 by Mr. Foo, seconded by Vice President Drake, carried by consent of the Board:*

- F24 Approval of April 2011 Secretary's and Treasurer's Reports
- F25 Approval of May 2011 payroll: \$1,538,277.17
- F26 Approval of May 2011 payroll agency bills: \$ 633,550.66
- F27 Approval of additional June 2011 bills \$ 384,114.56 *Attachment*
- F28 Approval of May 2011 cafeteria bills \$ 65,919.53
- F29 Approval of May 2011 budget transfers *Attachment*

**FINANCE (con’t):**

- F30 Approval and acceptance of Board Secretary and Board of Education’s monthly certification of budgetary major account/fund status that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a): May 31, 2011.
- F31 **Approval of Professional Services Contract for 2011-2012:**  
Non-Public School 192/193 Services  
 Bergen County Special Services School District
- F32 **Approval of Transportation Jointure Agreements for 2011-2012:**
- | <u>Route:</u>                        | <u>Joint with:</u>                       | <u>Host:</u> |
|--------------------------------------|------------------------------------------|--------------|
| Region V Special Education (various) | River Edge                               | River Edge   |
| Paramus Satellite                    | Dumont, Bergenfield, River Dell, Tenafly | New Milford  |
| Paramus Vo. Tech (Special Education) | Dumont                                   | Dumont       |
| Transition Program, Wood-Ridge       | Dumont                                   | Dumont       |
| Venture Program                      | Dumont                                   | Dumont       |
| Bergen Academies                     | Bergenfield                              | Bergenfield  |
| Teterboro Vo. Tech                   | Bergenfield                              | Bergenfield  |
- F33 **Approval of Professional Services Contract for 2011-2012:**  
Policy Alert and Support System  
 Strauss Esmay Associates (includes DistrictOnline) *per proposal*
- F34 **Approval of Professional Services Agreement for 2011-2012:**  
Student and Employee Drug and Alcohol Testing:  
 WorkPlace Connection/Valley Health System *per proposal*
- F35 **Approval of Special Education Contracts for 2011-2012** *Attachment*
- F36 **Approval of Professional Services for 2011-2012:**
- |                    |                                                                                             |
|--------------------|---------------------------------------------------------------------------------------------|
| Michelle Falato    | ABA Therapy, six hrs/week plus a one-hour clinic every 6 weeks @ \$40 per hour              |
| Bergen County YJCC | Fourteen-session summer social skills program, \$630, component of student’s IEP            |
| Bergen County YJCC | Three-session social skills program, \$495, eff. 9/1/11-6/30/12, component of student’s IEP |
| Voices Now         | Four-session social skills program, \$480, eff. 9/1/11-6/30/12 , component of student’s IEP |
| Donald Coley       | ABA services, 8 hrs per week @ \$40 per hour, eff. 7/1/11 – 6/30/12                         |
| Anna Ball          | One-day training session for Rapid Prompting Method, \$1,000                                |
- F37 Approval to transfer funds from the General Fund to the Maintenance Reserve Account of an amount not to exceed \$300,000
- F38 Approval to transfer funds from the General Fund to the Emergency Reserve Account of an amount not to exceed \$300,000
- F39 Approval to transfer funds from the General Fund to the Capital Reserve Account of an amount not to exceed \$300,000

**FACILITIES COMMITTEE** *David Foo, Chair*

*Motion FA3 by Mr. Foo, seconded by Mr. Steele, carried by consent of the Board:*

- FA3 Approval of fire and security drill log for May 2011 *Attachment*

**ATHLETIC/CO-CURRICULUM COMMITTEE** *Darren Drake, Chair*

*President Conner thanked the volunteers.*

*Motions AC18, AC19 by Vice President Drake, seconded by Mr. Steele, carried by consent of the Board:*

- AC18 Approval of Jamie Fetzer to volunteer her services as Girls Soccer coach
- AC19 Approval of Jonathan Carletto to volunteer his services as Girls Soccer coach

**Open to the Public**

*Motion by Mr. Steele, seconded by Mr. Foo, carried by consent of the Board, the meeting was opened to the public at 7:46 p.m.*

*The following questions or comments were made:*

- Mrs. Bigger asked why the Girls’ Basketball Coach was not re-hired, and if only in-district staff was hired. Mr. Polizzi gave an explanation as to why New Milford is looking to hire from within the district. Mrs. Kilgallen and Mrs. Lesko also expressed their concern about the situation. Mr. Polizzi advised them that the district is in the process of using in-district personnel for these types of positions. Mrs. Kilgallen asked why this is being implemented for a winter sport first rather than a fall sport; and that Mr. Ricciardelli said it was a result of a meeting with a parent. Mrs. Lesko said the students are concerned about the Coach.

*There being no further questions or comments, on motion by Vice President Drake, seconded by Mr. Steele, carried by consent of the Board, the meeting was closed to the public at 8:06 p.m.*

*Mr. Bigger asked why the district will only be hiring in-district staff for coaching positions.*

**Committee/Liaison Reports:**

President Conner said the Facilities Committee met prior to this meeting. Two bids had been rejected for the Solar Panel Project; the district will now negotiate with contractors for the project. Administrators and the architect will meet with four contractors on June 30.

**Old Business:**

None

**New Business:**

None

*Motion by Mr. Steele, seconded by Mrs. Saslow, carried by consent of the Board, the Board went into closed session at 8:11 p.m.*

*Motion by Mr. Steele, seconded by Vice President Drake, carried by consent of the Board, the Board resumed open session at 8:49 p.m.*

*There being no further business, on motion by Mrs. Mechler, seconded by Mrs. Ryan, carried by consent of the Board, the meeting adjourned at 8:49 p.m.*

Respectfully submitted,

Michael Sawicz  
Board Secretary

MS/lv