

NEW MILFORD BOARD OF EDUCATION  
MINUTES

REGULAR MEETING  
MAY 19, 2008

8:00 P.M.  
HIGH SCHOOL MEDIA CENTER

*New Milford School District Mission Statement*

*The mission of the New Milford School District is to provide effective instruction in all curricula areas, to develop the learning potential of all students, to build skills for a lifetime of learning, and to develop a feeling of self-worth and confidence that will allow students to become productive members of a democratic society. The New Milford School District team joins the parents and community in assisting students to develop skills to enable them to become independent and self sufficient adults who will succeed and contribute responsibly in the global community.*

The meeting was called to order at 8:00 p.m. Present at roll call were President Conner, Vice President Barton, Mr. Crispino, Mr. Kavner, Mrs. Lacey, Mr. McCarten, Mrs. Mechler, and Mrs. Saslow. Dr. Mintz arrived at 8:10 p.m. Also present were Mr. Brown, Ms. Garvey, and Student Board Representative Paul Robalino. Mr. Picardo was absent.

*After the flag salute, the Board President read the required New Jersey Open Public Meetings Law Statement. The Board announced that under its long-standing policy, it will not discuss in public any comments made by members of the public concerning individual staff members.*

The following presentations were made:

*New Milford Public Schools' Teacher of the Year*

*Stacy Novoshelski*

*Bergen County Governor's Teacher Recognition Honorees*

*Lynn LePage  
Joyce Monroe  
Barbara Norton  
Heidi Terwilliger*

*Retirees for Years of Dedicated Service to New Milford Public Schools*

*William Greaney  
Raymond Harrison  
Daniel LeBrun  
Dale Major  
John Palubniak  
Carol Restivo  
James Shea  
Thomas Slane*

Recommended Action

COMMITTEE OF THE WHOLE

*On motion by Dr. Mintz, seconded by Vice President Barton, the following minutes were approved by the Board:*

April 14 Work	April 14 Regular	April 14 Closed
April 28 Reorganization	April 28 Closed	

Open to the Public

*On motion by Dr. Mintz, seconded by Vice President Barton, the meeting was opened to the public at 8:35 p.m. There were no questions or comments from the public; therefore, on motion by Dr. Mintz, seconded by Mr. Kavner, the meeting was closed to the public at that time.*

SUPERINTENDENT OF SCHOOLS REPORT Nicholas Brown

Mr. Brown spoke of the following items:

- Legislation A-5,A-10, A-1-10 went to the floor; he will advise as to the vote
- Flowers for Teachers of the Year were gifts from PTO's. Gifts are no longer permitted to be purchased by the Board due to new restrictions and regulations.
- Date for the Board Retreat. Topics will include QSAC, Board goals, District goals

**BUSINESS ADMINISTRATOR REPORT**

*Stacy Garvey*

Ms. Garvey reviewed the following:

- Refinancing of bonds
- Bid specs for the High School track
- Athletic Boosters are inviting Board Members to the sports dinner as their guests

**STUDENT BOARD REPRESENTATIVE REPORT**

*Paul Robalino*

Mr. Robalino advised the Board of the following:

- The *New Milford Gives Back Carnival* is scheduled for June 6<sup>th</sup>. A portion of the proceeds will go Lauren Savino’s family
- A pancake breakfast is scheduled for June 1<sup>st</sup> in the High School cafeteria as a fundraiser for the freshman class
- The High School Spring Concert will take place at 7:00 pm on May 21<sup>st</sup>.

President Conner congratulated Paul Robalino who was accepted to Yale, Harvard, and Princeton, and chose to attend Yale.

**BOARD ACTION**

*Motions BA5,BA8,BA28 by Vice President Barton, seconded by Mr. Kavner, and carried by a vote of 9-0:*

- BA5 **Committee Appointments for 2008-2009** (*tabled from 4/28/08 Reorganization Meeting, with the exception of appointments made to the Negotiations and Personnel Committees*)
- BA8 **Revision to Appointments effective 7/1/08:**  
Indoor Air Quality designate for PEOSH ~~Stacy Garvey~~ *should be:* Ron Stokes
- BA28 **Revision to Professional Services – Consulting Specialists for 2008-2009:**  
Rickart Rehabilitation Occupational Therapy Services, group session ~~\$58~~ *should be:* \$60

**CURRICULUM & INSTRUCTION COMMITTEE**

*Lori Barton, Chair*

*Motions C2,C3,C4,C5,C6,C7,C8 by Vice President Barton, seconded by Mrs. Lacey, and carried by a vote of 9-0:*

- C2 **Approval of Professional Development Plan for 2008-2009**
- C3 **Approval of New Teacher Mentoring Plan for 2008-2011**
- C4 **Approval of Trimester Reporting in Grades K-5**
- C5 **Approval of Revised Social Studies K-8 Curriculum**
- C6 **Approval of Physical Education and Health Summer Curriculum Writing**
- C7 **Approval of New Textbooks:**  
Elementary School:  
Everyday Mathematics, © 2008, grades K and 1  
Middle School:  
Teen Health, McGraw-Hill Glencoe, © 2009, grades 6,7,8  
High School:  
Chemistry, Pearson Prentice Hall, ©2008  
Conceptual Integrated Science, Pearson Addison Wesley, © 2007
- C8 **Approval of Student Teaching/Practicum Placements Update**

*Attachment*

**PERSONNEL COMMITTEE**

*Tom Crispino, Chair*

***Having the recommendation of the Superintendent:***

*Motions P9,P10,P11,P12,P13,P14,P15,P16,P17,P18,P19,P20,P21 by Mr. Crispino, seconded by Mr. Kavner, and carried by a roll call vote of 9-0:*

- P9 **Request for Leave of Absence (Maternity):**  
Kimberly Picardo Gibbs Teacher, eff. 9/1/08-1/2/09
- P10 **Resignation:**  
Tammy Romero Berkley/Gibbs Music Teacher, eff. 6/30/08
- P11 **Retirement: with regret**  
William Greaney Berkley Lead Night Custodian, eff. 6/30/08
- P12 **Additional Substitutes for 2007-2008**
- P13 **Approval of Hourly Rate Employees for 2007-2008:**  
Kathleen McCabe P/T Substitute Bus Driver, Step 1, eff. 5/20/08  
Morris Longabardi P/T Substitute Custodian, Step 1, eff. 5/20/08
- P14 **Approval of Buildings & Grounds Summer 2008 Staff**
- P15 **Tenured Secretarial/Clerical Staff Appointments for 2008-2009**
- P16 **Non-Tenured Secretarial/Clerical Staff Appointments for 2008-2009**
- P17 **Tenured Confidential Employees for 2008-2009**
- P18 **Custodial/Maintenance Staff Appointments for 2008-2009**

*Attachment*

*Attachment*

*Attachment*

*Attachment*

*Attachment*

*Attachment*

**PERSONNEL (con’t):**

- P19 **Approval of Employment Agreements for 2008-2009:**  
 Ronald Stokes Supervisor of Buildings & Grounds, \$TBD, eff. 7/1/08-6/30/09  
 Eurico Antunes Technology Coordinator, \$TBD, eff. 7/1/08-6/30/09  
 Martin Wellhoefer Assistant Technology Coordinator, \$TBD, eff. 7/1/08-6/30/09  
 Philip Struzzi Athletic Trainer, \$TBD, eff. 7/1/08-6/30/09
- P20 **Approval of Hourly Rate Schedule for 2008-2009** Attachment
- P21 **Additional Latchkey recommendation for 2007-2008:**  
 Jenna Sofia Site Manager, Step 2

**FINANCE COMMITTEE** Ron Kavner, Chair

*Motions F3,F4,F5,F6,F7,F8,F9,F10,F11,F12,F13 by Mr. Kavner, seconded by Mrs. Saslow, and carried by a vote of 9-0:*

- F3 Approval of Secretary’s and Treasurer’s Reports for March 2008
- F4 Approval of April 2008 payroll: \$ 1,487,488.96
- F5 Approval of April 2008 payroll agency bills: \$ 629,329.12
- F6 Approval of April 2008 cafeteria bills \$ 78,789.82
- F7 Approval of April 2008 bills: \$ 844,160.32 Attachment
- F8 Approval of 2007-2008 budget transfers Attachment
- F9 Approval and acceptance of Board Secretary and Board of Education’s monthly certification of budgetary major account/fund status that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a): April 30, 2008
- F10 Approval of Latchkey budget and tuition rates for 2008-2009 Attachment
- F11 Approval of resolution establishing the school district travel expense reimbursement maximum for 2008-2009 Attachment
- F12 **Approval of Professional Service Provider for 2008-2009:**  
 Trish LaFronz Occupational Therapist (504 services), \$90/hr
- F13 Approval of resolutions to refinance outstanding school bonds Attachment

**FACILITIES COMMITTEE** Jim McCarten, Chair

*Motions FA1,FA2 by Mr. McCarten, seconded by Dr. Mintz, and carried by a vote of 9-0:*

- FA1 Approval of Fire Drill Log for April 2008 Attachment
- FA2 Approval of Written Indoor Air Quality Programs for district schools

**POLICY COMMITTEE** Peggy Saslow, Chair

*Second reading and, on motion by Mrs. Saslow, seconded by Mrs. Mechler, adoption of the following policies on a vote of 9-0:*

- 2481 Home or Out-of-School Instruction for General Education Pupils
- 3281 Inappropriate Conduct – Teaching Staff Members
- 4281 Inappropriate Conduct – Support Staff Members
- 5512.01 Harassment, Intimidation, and Bullying Policy
- 5512.02 Cyber-Bullying
- 5332 Do Not Resuscitate Orders
- 5335 Treatment of Asthma

**ATHLETIC/CO-CURRICULUM COMMITTEE** Tom Crispino, Chair

*Motion AC1 by Mr. Crispino, seconded by Dr. Mintz, and carried by a vote of 9-0:*

- AC1 Approval of continued membership in New Jersey State Interscholastic Athletic Association for 2008-2009

**COMMITTEE/LIAISON REPORTS**

**Curriculum & Instruction Committee:** Vice President Barton recapped topics discussed at the May 14<sup>th</sup> committee meeting:

- K-8 Social Studies curriculum writing
- Added Technology Literacy piece
- High School Physical Education and Health curriculum writing over the summer
- Elementary Math – “Everyday Mathematics”. K-1 – first year beginning in September
- Trimesters for K-5 will begin
- Textbooks for High School Chemistry, Middle School Health, and Elementary Math “Everyday Math”
- Local mentoring plan
- Middle School will have High School Algebra in Grade 8

**Finance Committee:** Dr. Mintz had a question about the number of Latchkey counselors at the Middle School

**Policy Committee:** Mr. McCarten asked about the policy program being online for Board Members

NJSBA Delegates Assembly: Vice President Barton advised the Board that the following topics were discussed at the meeting:

- New Chairpersons
- Resolutions introduced by the Ramsey Board of Education which were adopted:
  1. New policy language – NJ schools provide lessons on civic duty around school elections
  2. NJSBA – only simple majority for second ballot question

Mrs. Saslow said Richard Snyder received the Janet Lobsenz Award

**OPEN TO THE PUBLIC**

*On motion by Dr. Mintz, seconded by Mr. Crispino, the meeting was opened to the public at 9:25 p.m. There were no questions or comments, therefore, on motion by Dr. Mintz, seconded by Mr. Crispino, the meeting was closed to the public at that time.*

**NEW BUSINESS**

Mr. Crispino asked if there was anything the district can do to be proactive regarding energy costs. Ms. Garvey advised we already belong to ACES which is a group bid for gas and electric. Mr. Crispino asked about solar energy; Ms. Garvey said the costs are too expensive.

*On motion by Mrs. Mechler, seconded by Mr. Kavner, the meeting went into closed session at 9:30 p.m.*

*On motion by Vice President Barton, seconded by Dr. Mintz, the meeting resumed open session at 9:34 p.m.*

*There being no further business, on motion by Mr. Kavner, seconded by Mr. Crispino, the meeting adjourned at 9:35 p.m.*

Respectfully submitted,

Stacy Garvey  
Board Secretary

SCG/lv