

**NEW MILFORD BOARD OF EDUCATION
MINUTES**

**REGULAR MEETING
OCTOBER 26, 2009**

**7:03 P.M.
HIGH SCHOOL MEDIA CENTER**

New Milford School District Mission Statement

The mission of the New Milford School District is to provide effective instruction in all curricula areas, to develop the learning potential of all students, to build skills for a lifetime of learning, and to develop a feeling of self-worth and confidence that will allow students to become productive members of a democratic society. The New Milford School District team joins the parents and community in assisting students to develop skills to enable them to become independent and self sufficient adults who will succeed and contribute responsibly in the global community.

The meeting was called to order at 7:03 p.m. Present at roll call were President Conner, Vice President Barton, Mr. Drake, Mr. Foo, Mrs. Lacey, Mrs. McSweeney, Mrs. Saslow, and Mr. Steele. Mrs. Mechler was absent. Also present were Mr. Polizzi, Mr. Sawicz, Mr. Picardo and Student Board Representative Nicholas Borner.

After the flag salute, the Board President read the required New Jersey Open Public Meeting Law Statement. The Board announced that under its long-standing policy, it will not discuss in public any comments made by members of the public concerning individual staff members.

PRESENTATION: Colleen Tambuscio spoke about the proposed Holocaust trip scheduled for April 5-17, 2010. It is anticipated there will be 13 students, including 6-7 from New Milford, 3 from Jersey City, and 3 from Kansas. Ms. Tambuscio spoke about the various locations which will be visited, as well as discussions with survivors.

Recommended Action

COMMITTEE OF THE WHOLE

With the exception of the revised August 17 Work minutes, President Conner recused himself from approving the minutes due to his absence from the September 14 and 21 meetings. Motion by Mr. Drake, seconded by Mr. Steele, carried by consent of the Board, the following minutes were approved:

Revised August 17 Work	September 14 Work	September 14 Closed #1	September 14 Closed #2
September 21 Regular	September 21 Closed		

Open to the Public for Items on the Agenda

On motion by Vice President Barton, seconded by Mrs. McSweeney, carried by consent of the Board, the meeting was opened to the public at 7:30 p.m. There were no questions or comments; therefore, on motion by Mrs. McSweeney, seconded by Mr. Steele, carried by consent of the Board, the meeting adjourned at that time.

SUPERINTENDENT OF SCHOOLS REPORT Michael Polizzi

Mr. Polizzi spoke about the following:

- Academic accomplishments including environmental grants in the amount of \$1,000 each for composting done at Berkley and Gibbs Schools, as well as various academic events were discussed. Mr. Polizzi also gave the Board details about student athletics.
- The Health Dept. will administer H1N1 vaccine on November 14 at the High School.
- The Educational Foundation is planning its first meeting for November 11.
- Mr. Polizzi presented the annual Violence and Vandalism Report and distributed handouts. Activities for Anti-Violence Week were also discussed.
- Other items discussed include The College Now Academy, NJ QSAC, the Board of Education Professional Improvement Plan for 2009-2010, School Level Building Goals for 2009-2010 and Attainment Reports for 2008-2009.

DIRECTOR OF CURRICULUM & INSTRUCTION REPORT Joseph Picardo

Mr. Picardo discussed the following:

- A Curriculum & Instruction Committee meeting will take place on November 11 at 4:30 pm.
- The NJ QSAC materials previously distributed were collected.

BUSINESS ADMINISTRATOR REPORT Michael Sawicz

Mr. Sawicz reviewed the following:

- Mr. Sawicz recapped the walkthrough at the High School with the County Business Administrator which was required for the NJ QSAC.
- Additional personnel and legal issues will be discussed in closed session.

STUDENT BOARD REPRESENTATIVE REPORT *Nicholas Borner*

Student Board Representative Nicholas Borner updated the Board about the following:

- Spirit Week
- Tickets to the Homecoming Dance were sold out with 250 tickets sold for a total of \$2,500.
- Complaints about the prices of the food and water in the cafeteria.
- The Environment Club will try to reinstate recycling of cans.

BOARD ACTION

Motions BA8,BA9,BA10,BA11,BA12 by President Conner, seconded by Mrs. Saslow, carried by consent of the Board:

- BA8 **Revision to Appointment for 2009-2010:**
 Telephone Answering Service Maria Esposito ~~\$5,100~~ \$5,300
- BA9 Approval of New Jersey QSAC DPRs
- BA10 Approval of New Milford Borough Board of Education Professional Improvement Plan for 2009-2010
- BA11 Approval of Electronic Violence and Vandalism Report for 2008-2009 *Attachment*
- BA12 Approval of Electronic Violence and Vandalism forms for 2009-2010

CURRICULUM & INSTRUCTION COMMITTEE *Lori Barton, Chair*

Vice President Barton recused her vote from C7. Motions C7,C8,C9,C10 by Vice President Barton, seconded by Mrs. McSweeney, carried by consent of the Board:

- C7 Approval of Student Teaching/Practicum Placement for Fall 2009/Spring 2010 Semesters *Attachment*
- C8 Approval of Building Level Objective Attainment Reports for 2008-2009
- C9 Approval of School Goals for 2009-2010
- C10 Approval of additional 2009-2010 field trips to date *Attachment*

PERSONNEL COMMITTEE *Lori Barton, Chair*

Having the recommendation of the Superintendent:

Motions P3,P13,P20,P30,P31,P32,P33,P34,P35,P36,P37,P38 by Vice President Barton, seconded by Mrs. Lacey, carried on a roll call vote of 8-0:

- P3 **Revision of Extra Pay Stipend for 2009-2010:**
From: Frank Jacob Math League
To: Lawrence Ramsey Math League
From: Jerry Engstrom Newspaper Advisor .5
 Jamie Bruno Newspaper Advisor .5
To: Jamie Bruno Newspaper Advisor 1.0
- P13 **Revision of Latchkey Recommendation for 2009-2010:**
 Heidi Terwilliger Site Manager, ~~Step 1~~ Step 2+
- P20 **Revision to Non-Certificated Appointment for 2009-2010:**
 Michael Chmielewski F/T MS Night Custodian, eff. ~~TBD~~ 9/16/09- 6/30/10
- P30 **Approval of Job Descriptions**
- P31 **Certificated Appointment for 2009-2010:**
 Sarah Sidrow Elementary LDTC, MA Step 9, \$56,190, eff. TBD-6/30/10
- P32 **Approval of Additional Hourly Rate Employees for 2009-2010:**
 Jane Fletcher Berkley Lunch Aide, Step 1, eff. 10/27/09-6/30/10
- P33 **Approval of Additional Extra Pay Stipend for 2009-2010:**
 Lawrence Ramsey HSPA Prep Club
- P34 **Additional Latchkey Appointments for 2009-2010** *Attachment*
- P35 **Additional Substitute Teachers for 2009-2010:**
 Samantha Aquino County/Degree
 Andrew Roney County/Degree
 Ted Tone County/Degree
- P36 **Lateral Moves – Effective 9/1/09: prorated/retroactive**
- | | | | |
|------------------|---------------------------|----------------------|----------|
| Galasso, Peter | <i>from:</i> BA+16 Step 6 | <i>to:</i> MA Step 6 | \$51,240 |
| Kass, Daniele | MA+30 Step 6 | DR Step 6 | \$58,280 |
| Donough, Heidi | BA+16 Step 6 | MA Step 6 | \$51,240 |
| LePage, Lynn | BA+16 Step 10 | MA Step 10 | \$59,320 |
| Mayer, Michael | BA+16 Step 6 | MA Step 6 | \$51,240 |
| Muratore, Justin | BA+16 Step 6 | MA Step 6 | \$51,240 |
| Oliviero, Dora | MA Step 8 | MA+16 Step 8 | \$57,215 |
| Orlando, Cheri | BA+16 Step 6 | MA Step 6 | \$51,240 |

PERSONNEL (con't):

P36 Lateral Moves – Effective 9/1/09 (con't):

Ricciardelli, Joseph	BA	Step 7	BA+16 Step 7	\$51,390
Zacher, Dorene	MA	Step 5	MA+16 Step 5	\$51,770

P37 Approval of Winter Coaching Recommendations for 2009-2010

Attachment

P38 Additional Substitute Teachers for 2009-2010

Attachment

FINANCE COMMITTEE *Peggy Saslow, Chair*

Mr. Foo had a question which Mr. Sawicz answered to his satisfaction. Motions F46,F47,F48,F49,F50,F51,F52, F53,F54, F55,F56 by Mrs. Saslow, seconded by Mr. Steele, carried by consent of the Board:

- F46 Approval of Secretary’s and Treasurer’s Reports for August 2009
- F47 Approval of September 2009 payroll: \$ 1,595,821.55
- F48 Approval of September 2009 payroll agency bills: \$ 685,822.35
- F49 Approval of October 2009 bills \$ 817,330.81 *Attachment*
- F50 Approval of September 2009 budget transfers *Attachment*
- F51 Approval and acceptance of Board Secretary and Board of Education’s monthly certification of budgetary major account/fund status that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a): September 30, 2009
- F52 Approval of Professional Development Opportunities *Attachment*
- F53 Approval of Comprehensive Maintenance Plan FY 2009-2011 and Annual Maintenance Budget Amount Worksheet (Form M-1) *Attachments*
- F54 **Approval of Professional Services for 2009-2010:**
 High Focus Center, Paramus Home instruction services for 2009-2010
 Bergen County YJCC “Social Thinking Program”, six-session social skills program, \$408
 Voices Now Eight-week social skills program, \$480
- F55 Approval for First Student to transport students to Bergen Community College to the *College Now Academy Program*, at a cost of \$7500
- F56 Acceptance of donation of a Hewlett Packard Desktop 930C printer, approximate value of \$100.00, *Attachment*
 from Ms. Cheryl Seriale to Berkley Street School

FACILITIES COMMITTEE *Theresa Lacey, Chair*

Mr. Foo had a question regarding a fire drill.

Motions FA9,FA10 by Mrs. Lacey, seconded by Mrs. Saslow, carried by consent of the Board:

- FA9 Approval of fire drill log for September 2009 *Attachment*
- FA10 Approval to dispose of obsolete books from D.E. Owens Middle School *Attachment*

POLICY COMMITTEE *Peggy Saslow, Chair*

Motion by Mrs. Saslow, seconded by Mr. Drake, a second reading and adoption of the following bylaws/policies took place:

0143	Board Member Election and Appointment	6320	Purchases Subject to Bid
0144	Board Member Orientation	6832	Conditions of Receiving State Aid
0152	Board Officers	9541	Student Teachers/Interns
5460	High School Graduation		

ATHLETIC/CO-CURRICULUM COMMITTEE *Darren Drake, Chair*

Vice President Barton asked if New Milford could possibly participate in a swim team with Dumont.

Motion AC3 by Mr. Drake, seconded by Mrs. Saslow, carried by consent of the Board:

- AC3 The Board authorizes New Milford High School students to participate in the Dumont Ice Hockey Cooperative. Dumont High School will be the designated LEA and would act as the host school and the program would function under the current Dumont High School stipulations.

Open to the Public

Motion by Mr. Steele, seconded by Mrs. McSweeney, carried by consent of the Board, the meeting was opened to the public at 8:10 p.m. There were no questions or comments, therefore, on motion by Mr. Steele, seconded by Mr. Drake, carried by consent of the Board, the meeting closed to the public at that time.

COMMITTEE/LIAISON REPORTS

Facilities Committee: President Conner thanked Ron Stokes for all the summer projects that were accomplished during the summer. Mr. Foo asked that the minutes for the October 12 Facilities Committee meeting include having a multi-year plan in place.

OLD BUSINESS

None

NEW BUSINESS

The Board asked that Mr. Polizzi respond to a letter from a parent regarding the Good News Club. Mrs. Saslow said it would be beneficial for her to attend the Federal Relations Network Conference in January with the opportunity to speak with Representatives.

On motion by Mr. Drake, seconded by Mrs. McSweeney, carried by consent of the Board, the Regular Meeting ended at 8:16 p.m. The Board took a break and on motion by Mr. Drake, seconded by Mr. Steele, carried by consent of the Board, went into closed session at 8:24 p.m.

On motion by Mrs. Lacey, seconded by Mr. Foo, carried by consent of the Board, the meeting resumed open session at 8:50 p.m., and there being no further business, adjourned at that time.

Respectfully submitted,

Michael Sawicz
Board Secretary

MS/lv