

**NEW MILFORD BOARD OF EDUCATION
MINUTES**

**REGULAR MEETING
SEPTEMBER 21, 2009**

**7:06 P.M.
HIGH SCHOOL MEDIA CENTER**

New Milford School District Mission Statement

The mission of the New Milford School District is to provide effective instruction in all curricula areas, to develop the learning potential of all students, to build skills for a lifetime of learning, and to develop a feeling of self-worth and confidence that will allow students to become productive members of a democratic society. The New Milford School District team joins the parents and community in assisting students to develop skills to enable them to become independent and self sufficient adults who will succeed and contribute responsibly in the global community.

The meeting was called to order at 7:06 p.m. Present at roll call were Vice President Barton, Mr. Drake, Mr. Foo, Mrs. Lacey, Mrs. McSweeney, Mrs. Mechler, Mrs. Saslow, and Mr. Steele. President Conner was absent. Also present were Mr. Polizzi, Mr. Sawicz and Student Board Representative Nicholas Borner. Mr. Picardo was absent.

After the flag salute, the Board President read the required New Jersey Open Public Meeting Law Statement. The Board announced that under its long-standing policy, it will not discuss in public any comments made by members of the public concerning individual staff members.

Mr. Polizzi introduced New Milford High School Principal Eric Sheninger who spoke about MSG Varsity, an online, television and on-demand network that features 24/7 coverage of hyper-local sports and activities. He explained how it works and the benefits of participating with the MSG Varsity channel. Several Board Members had questions which Mr. Sheninger answered.

Recommended Action

COMMITTEE OF THE WHOLE

Motion by Mr. Steele, seconded by Mrs. Mechler, carried by consent of the Board, the following minutes were approved:

August 5 Board Retreat	August 5 Closed	August 12 Closed	
August 17 Work	August 17 Regular	August 17 Closed	August 31 Special

Open to the Public for Items on the Agenda

On motion by Mr. Drake, seconded by Mr. Foo, carried by consent of the Board, the meeting was opened to the public at 7:25 p.m. There were no questions or comment; therefore, on motion by Mrs. Saslow, seconded by Mrs. Mechler, carried by consent of the Board, the meeting adjourned at that time.

SUPERINTENDENT OF SCHOOLS REPORT Michael Polizzi

Mr. Polizzi spoke about the following:

- Gibbs School scheduling
- Gold Slip Incentive
- Lockdowns will be held and emergency drills will be performed three times a year, including bus evacuation and fire drills.
- The chorus, under the direction of Jane Swartz, performed at the High School Back to School Night.
- Mr. Polizzi reviewed all the sports teams which have been very successful so far.

BUSINESS ADMINISTRATOR REPORT Michael Sawicz

- Mr. Frank Messineo of USA Architects was present and, along with Mr. Sawicz, updated the Board about the elementary roof replacement projects.
- Mr. Sawicz also advised the Board that the Finance and Facilities Committees will be meeting every month on an alternating basis.

STUDENT BOARD REPRESENTATIVE REPORT Nicholas Borner

Student Board Representative Nicholas Borner updated the Board about the following:

- The Homecoming Dance and that nominees for the Homecoming King and Queen are being accepted.
- Dinner for Dollar in which teachers who wear denim on Fridays pay one dollar.
- The Student Council is working on Spirit Week.

BOARD ACTION

Motions BA3, BA4 by Vice President Barton, seconded by Mrs. McSweeney, carried by a vote of 8-0:

- BA3 Approval of resolution regarding regular business travel for Director of Curriculum & Instruction, *Attachment*
Director of Special Services, Building Principals and Vice Principals, Athletic Director, and Technology Coordinator
- BA4 Be it resolved that the New Milford Board of Education authorizes distribution of a letter to parents and guardians from the Mid-Bergen Regional Health Commission to collect information regarding vaccinations for the H1N1 influenza virus

CURRICULUM & INSTRUCTION COMMITTEE *Lori Barton, Chair*

A resolution approving a delayed opening on October 14th was added due to PSAT testing. Mrs. McSweeney had a question about pickup for children participating in the College Now Academy Program.

Motions C3, C4, C5, C6 by Vice President Barton, seconded by Mr. Steele, carried by consent of the Board:

- C3 Approval of field trips to date *Attachment*
- C4 Approval to participate in *College Now Academy Program* by Bergen Community College to run twice a week for 30 weeks
- C5 Approval of High School club:
MSG Club
- C6 Approval of a 10 a.m. delayed opening for the High School on October 14, 2009 for those not participating in PSAT testing

PERSONNEL COMMITTEE *Lori Barton, Chair*

Having the recommendation of the Superintendent:

Motions P3, P12, P17, P18, P19, P20, P21, P22, P23, P24, P25, P26, P27, P28, P29 by Vice President Barton, seconded by Mrs. Saslow, carried on a roll call vote of 8-0:

P3 Revisions to Extra Pay Stipends for 2009-2010:

- Rescind:* Joyce Monroe Senior Honor Society
- Add:* Carina Porr Senior Honor Society .5
- Nicolette Perna Senior Honor Society .5
- Revise: from:* Brian Gere Berkley Spirit Club
- to:* Brian Gere Berkley Spirit Club .5
- Tara Reuter Berkley Spirit Club .5

P12 Revision to Non-Certificated Appointment for 2009-2010:

Krzysztof Drazek Gibbs Head Custodian, ~~\$38,000~~ **\$39,000** prorated, eff. 8/18/09-6/30/10

P17 Resignations:

- Tina Tacoma Gibbs Teacher Aide, eff. 9/1/09
- Elizabeth Gibbons Gibbs Lunch Aide, eff. 6/30/09
- Teresa Greenberg LDTC, eff. 10/23/09
- Dara Mott Gibbs Teacher Aide, eff. 9/1/09

P18 Revisions to Non-Certificated Appointments for 2009-2010:

- Marisel Ramirez *from:* Split-shift Driver/Custodian, \$37,400 prorated, eff. 7/1/09- ~~6/30/10~~ **8/31/09**
to: F/T Bus Driver/Custodian, \$36,000 prorated, eff. 9/1/09-6/30/10
- Hugh McCarten *from:* F/T Bus Driver/Custodian, \$35,000 prorated, eff. 7/30/09- ~~6/30/10~~ **8/31/09**
to: Split-shift Driver/Custodian, \$36,400 prorated, eff. 9/1/09-6/30/10
- Angelo Bartolomeo ~~MS~~ **HS** Night Custodian, Step 1, \$35,400 prorated, eff. ~~8/18/09~~ **9/1/09**-6/30/10

P19 Certificated Appointment for 2009-2010:

- Justine Walia District Social Worker, MA Step 1, \$47,850 prorated, eff. 9/29/09-6/30/10
- Lawrence Ramsey HS Math/Physical Science teacher, contingent upon passing of General Science Praxis Exam, BA+16 Step 12, \$64,015 prorated, eff. 10/6/09-6/30/10

P20 Non-Certificated Appointment for 2009-2010:

- Michael Chmielewski F/T MS Night Custodian, Step 1, \$35,400 prorated, eff. TBD-6/30/10
- Andrew Paspalas HS Paraprofessional, Step 2, eff. TBD-6/30/10
- Irene Gabay Berkley Paraprofessional, Step 1, eff. 10/5/09-6/30/10
- Betsida Besonia Gibbs Paraprofessional, Step 1, eff. 9/22/09-6/30/10

P21 Approval of Hourly Rate Employees for 2009-2010:

- Donna Gianfredi Substitute Secretary, Step 2
- Renee Tufaro P/T Substitute Bus Aide, Step 1
- John Wojenik P/T Substitute Custodian, Step 1
- Kristen Becker Berkley Lunch Aide, Step 1, eff. 9/22/09-6/30/10
- Travis Bishop MS Teacher Aide, Step 1, eff. 9/22/09-6/30/10

PERSONNEL (con’t):

P22 Requests for Leave of Absence (Maternity):

Michelle Valente-Bonelli Gibbs 2nd Grade Teacher, eff. 2/1/10-6/30/10
 Vanessa Iseman Berkley 5th Grade Teacher, eff. 11/30/09-6/30/10

P23 Approval of Sixth Class of 2009-2010:

Lauren Bettini Art
 Ruth Beiner Family & Consumer Science

P24 Approval of Additional Extra Pay Stipend for 2009-2010:

Matthew Frederick Football Filming
 Lisette Morel HS Art Club

P25 Additional Latchkey Recommendation for 2009-2010:

Robert Mevs Counselor, Step 2

P26 Additional Substitute Teachers for 2009-2010

Attachment

P27 Approval of 2009-2010 Funded Salaries:

<u>Employee</u>	<u>Total Salary</u>	<u>Percentage</u>	<u>Amount</u>	<u>Grant Name</u>	<u>Balance to Local</u>
Lisa Horgan	\$59,320	100.00%	\$59,320	Title I	--
Ann Teets	\$ 8,310	51.74%	\$ 4,300	IDEA	\$4,010

P28 Approval of Employment Agreements for 2008-2009 retroactive:

Ronald Stokes Supervisor of Buildings & Grounds, ~~\$TD~~ \$90,772, eff. 7/1/08-6/30/09
 Eurico Antunes Technology Coordinator, ~~\$TD~~ \$105,522 eff. 7/1/08-6/30/09
 Martin Wellhoefer Assistant Technology Coordinator, ~~\$TD~~ \$62,089 eff. 7/1/08-6/30/09
 Philip Struzzi Athletic Trainer, ~~\$TD~~ \$48,550, eff. 7/1/08-6/30/09
 Theresa Fischer Secretary to Director of Curriculum & Instruction, ~~\$TD~~ \$42,834, eff. 7/1/08-6/30/09
 Donna Heinzmann Assistant Business Administrator, ~~\$TD~~ \$64,990, eff. 7/1/08-6/30/09
 Janet Kuchta Secretary to Superintendent, ~~\$TD~~ \$63,071, eff. 7/1/08-6/30/09
 Lore Valcarcel Administrative Assistant to Business Administrator, ~~\$TD~~ \$49,522, eff. 7/1/08-6/30/09

P29 Approval of Employment Agreements for 2009-2010 retroactive:

Joseph Picardo Director of Curriculum & Instruction, ~~\$TD~~ \$134,059, eff. 7/1/09-6/30/10
 Ronald Stokes Supervisor of Buildings & Grounds, ~~\$TD~~ \$94,857, eff. 7/1/09-6/30/10
 Eurico Antunes Technology Coordinator, ~~\$TD~~ \$110,271 eff. 7/1/09-6/30/10
 Martin Wellhoefer Assistant Technology Coordinator, ~~\$TD~~ \$64,883 eff. 7/1/09-6/30/10
 Philip Struzzi Athletic Trainer, ~~\$TD~~ \$52,550 eff. 7/1/09-6/30/10
 Theresa Fischer Secretary to Director of Curriculum & Instruction, ~~\$TD~~ \$52,526, eff. 7/1/09-6/30/10
 Donna Heinzmann Assistant Business Administrator, ~~\$TD~~ \$70,411, eff. 7/1/09-6/30/10
 Janet Kuchta Secretary to Superintendent, ~~\$TD~~ \$65,841, eff. 7/1/09-6/30/10
 Lore Valcarcel Administrative Assistant to Business Administrator, ~~\$TD~~ \$53,755, eff. 7/1/09-6/30/10

FINANCE COMMITTEE Peggy Saslow, Chair

Motions F29,F33,F34,F35,F36,F37,F38,F39,F40,F41,F42,F43,F44,F45 by Mrs. Saslow, seconded by Mr. Drake, carried by consent of the Board:

F29 Revision: Approval to submit and subsequently accept IDEA FY10 Allocations:

Basic: \$546,339.00
 Preschool \$ 25,698.00

F33 Approval of revised Secretary’s Report for June 2009

F34 Approval of Secretary’s and Treasurer’s Reports for July 2009

F35 Approval of August 2009 payroll: \$ 398,431.92

F36 Approval of August 2009 payroll agency bills: \$ 142,317.59

F37 Approval of September 2009 bills \$1,117,907.77

Attachment

F38 Approval of August 2009 budget transfers

Attachment

F39 Approval and acceptance of Board Secretary and Board of Education’s monthly certification of budgetary major account/fund status that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a): August 31, 2009

F40 Approval of Professional Development Opportunities

Attachment

F41 Approval of additional Special Education tuition contracts for 2009-2010

Attachment

F42 Approval of professional services for 2009-2010:

Lisa Ficucello ABA Instruction, \$75 per hour
 Starlight Pediatric Homecare Agency, Inc. Nursing services as required
 Comprehensive School Testing, LLC Stanford-Binet evaluations @ \$600 per evaluation

F43 Acceptance of donation of athletic clothing to New Milford Athletic Department from Michael Rooney, with an estimated value of \$1,000 *Attachment*

FINANCE (con't):

- F44 Acceptance of donation of a printer/fax machine to the Business Practice Firm class at New Milford High School, from Karen Vicari, with an estimated value of \$200 *Attachment*
- F45 Approval of Foodservice Management Contract for school year 2009-2010 *(additional language as required by the State for approval of annual agreement):*
 Chartwells will charge the Local Education Agency an administrative fee of \$4,120 per month for ten months during the 2009-2010 academic year, as well as a management fee of \$.0824 per meal served and meal equivalent during the 2009-2010 academic year. Chartwells guarantees that the return to the LEA from the Food Service Program for the school year will be \$1,000.00. If the annual operating statement shows a return less than \$1,000.00, Chartwells will reduce its management fee by the difference between the actual and the guaranteed amount, but in no event shall the reimbursement obligation exceed the amount of Chartwell’s management fee, as set forth above.

FACILITIES COMMITTEE *Theresa Lacey, Chair*

FA8 by Mrs. Lacey, seconded by Mrs. Saslow, carried by consent of the Board:

- FA8 Approval of fire drill log for August 2009 *Attachment*

POLICY COMMITTEE *Peggy Saslow, Chair*

First reading of policy:

- 5460 High School Graduation

Motion by Mrs. Saslow, seconded by Mrs. Mechler, a second reading and adoption of the following bylaw and policy took place:

- 0167 Public Participation in Board Meetings 5517 Pupil Identification Cards

Open to the Public

Motion by Mr. Drake, seconded by Mr. Steele, carried by consent of the Board, the meeting was opened to the public at 7:51 pm. The following comments were made:

- Karen Tyler made a statement regarding a teacher and a paraprofessional.
- Mary McElroy was very impressed by Back to School Night.

On motion by Mrs. Lacey, seconded by Mr. Foo, carried by consent of the Board, the meeting was closed to the public at 7:56 p.m.

COMMITTEE/LIAISON REPORTS

Mr. Drake spoke about the High School football game and the excitement it generated. Mr. Steele asked why the game started at 3:00 p.m.; it started early due to a religious holiday beginning at sundown.

OLD BUSINESS

There was no old business discussed.

NEW BUSINESS

Vice President Barton said New Milford received the 2008-2009 Sportsmanship Banner from the County.

On motion by Mr. Drake, seconded by Mrs. Saslow, carried by consent of the Board, the meeting went into closed session at 8:01 p.m.

On motion by Mr. Steele, seconded by Mrs. McSweeney, the meeting resumed open session at 8:23 p.m., and there being no further business, adjourned at that time.

Respectfully submitted,

Michael Sawicz
Board Secretary