

**NEW MILFORD HIGH SCHOOL**  
**2011-2012**  
**HANDBOOK**

**Mr. Eric Sheninger, Principal**  
**Mr. Gerald Perrone, Vice Principal**  
**Mr. Joseph Ricciardelli, Director of Athletics**

*Special thanks to the NMHS PTO for their financial support in producing this handbook.*

**Student Name:** \_\_\_\_\_

**Homeroom:** \_\_\_\_\_

ALL STUDENTS MUST HAVE THIS PLANNER IN HAND IN ORDER TO BE IN THE HALLS DURING CLASS.

By signing and returning this page to your homeroom teacher, you have acknowledged you and your parents understand and comply with all the rules and regulations that govern New Milford High School

\_\_\_\_\_  
Parent Name (print)

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Student Signature

**AFFIRMATIVE ACTION**

New Milford Board of Education is an equal opportunity employer. Employment is granted without regard to race, color, creed or national origin. The Affirmative Action officer for the New Milford Board of Education is Mr. Gerald Perrone, Vice Principal – New Milford High School (x2008).

The 504 Officer is Ms. Whitney Perro, Principal of David E. Owens Middle School (201) 265-8661 (ext. 3007)

RETURN THIS PAGE SIGNED TO YOUR HOMEROOM TEACHER.

**NEW MILFORD HIGH SCHOOL**  
**One Snyder Circle**  
**New Milford, NJ 07646**  
**(201) 262-0172**  
**Fax (201) 262-4445**

Media Permission

\_\_\_\_\_ I give permission for my child to appear in any newspaper, television show (news or any type of educational program), or through the Internet (video, blog, article) originating from the New Milford School District. The appearance could include name, photo, video, and/or resemblance. I also grant permission for New Milford High School to publish educational content created by my child (blogs, pictures, videos, etc.). It is understood that New Milford High School is not responsible for inappropriate content posted by my child or another person on any social media site that may be used in school (i.e. Flickr, YouTube, Blogs, etc.).

\_\_\_\_\_ I do not give permission for my child to appear in any newspaper, television show, or through Internet material originating from the New Milford School District.

Student Name (please print): \_\_\_\_\_

Student Signature \_\_\_\_\_ Homeroom: \_\_\_\_\_

Parent/Guardian's Signature \_\_\_\_\_

Date: \_\_\_\_\_

## **WELCOME**

Dear Students and Parents:

It is a pleasure to welcome you to New Milford High School. This handbook/planner is designed to make you aware of the educational opportunities available at New Milford High School and to highlight the school's policies and procedures. We have attempted to answer the most often asked questions. **Please read this handbook/planner very carefully.**

Our varied programs at New Milford High School offer many challenging and rewarding experiences. It is our hope that each of you will work together with the faculty and staff to make these experiences enjoyable and rewarding.

We wish you all the best for the new school year.

Sincerely,

Mr. Eric Sheninger  
Principal

Mr. Gerald Perrone  
Vice Principal

### **MISSION STATEMENT**

*The New Milford Public School District respects individual differences and embraces the diversity of all students. It is committed to providing relevant, comprehensive and innovative educational opportunity that meets or exceeds the achievement of Core Curriculum Content Standards at all grade levels. The District seeks to engage family and community in active partnership with the schools in a unified effort to develop students into self-directed, self-confident critical thinkers well prepared to master the challenges of life-long academic, cultural, social, emotional and career advancement, as well as responsible participation in an interdependent global community.*

## BELL SCHEDULES - 2010-2011

### Regular Bell Schedule

<u>Time</u>	<u>Period</u>
7:50 - 8:00	HR
8:04 - 8:52	1
8:56 - 9:44	2
9:48 - 10:36	3
10:40 - 11:28	4
11:32 - 12:20	5
12:24 - 1:12	6
1:16 - 2:04	7
2:08 - 2:55	8

### Activity Bell Schedule

<u>Time</u>	<u>Period</u>
7:50 - 8:00	HR
8:04 - 8:47	1
8:51 - 9:33	2
9:37 - 10:19	3
10:23 - 11:05	4
11:09 - 11:51	5
11:55 - 12:37	6
12:41 - 1:23	7
1:27 - 2:09	8
2:13 - 2:55	*Activity

[\*the activity can occur anywhere in the day]

### Delayed Bell Schedule

<u>Time</u>	<u>Period</u>
10:00 - 10:08	HR
10:12 - 10:44	1
10:48 - 11:20	2
11:24 - 11:56	3
12:00 - 12:32	4
12:36 - 1:08	5
1:12 - 1:44	6
1:48 - 2:20	7
2:24 - 2:55	8

### "4 Hour" Bell Schedule

<u>Time</u>	<u>Period</u>
7:50 - 7:55	HR
7:58 - 8:28	1
8:31 - 9:01	2
9:04 - 9:34	3
9:37 - 10:07	4
10:10 - 10:40	5
10:43 - 11:13	6
11:16 - 11:46	7
11:49 - 12:19	8

# POLICIES AND PROCEDURES

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## ATTENDANCE POLICY AND PROCEDURES

The state has mandated that attendance/absence regulations be instituted in all secondary schools (New Jersey State Statute 18:38-25), and student attendance is addressed in Board of Education Policy #5200. Students must be present a minimum of four (4) hours of instructional time in order to participate in any extra-curricular activity, including practices and rehearsals. Exceptions to this policy, including early dismissals for reasons other than illness, must have the principal's approval.

1. Board Policy #5200 states: ... **“absenteeism from a class for any reason beyond fifteen (15) classes will result in a ‘no marks - no credit’ status in that subject for the entire school year. Absences count, regardless of the reason, except that consecutive absences covered by a doctor’s note presented upon the student’s return to school will count as a single (1) absence. All opportunity to make up work is lost with absenteeism beyond fifteen (15) classes.”**
2. **Every three (3) tardies to a class will count as one (1) absence.**
3. Students should be mindful that unauthorized absences from school (e.g. truancy and/or cuts) not only count in this regulation, but also will be dealt with according to the discipline code.
4. Students are required to make up all work missed during absences from school.
5. For all absences, the attendance secretary will contact the parent/guardian for an explanation of the reason for the absence. A parental note is required upon re-entry. These notes should include the date(s) of the absence and the date of return.

## PROM/AFTER SCHOOL ACTIVITIES

Multiple discipline referrals, suspensions, or attendance violations will deny your son or daughter the ability to attend the prom, dances, and any after school activity, at the administrators' discretion.

## RELIGIOUS HOLIDAYS

The State of New Jersey supplies us with a list of approved religious holidays occurring on school days. **Student absences on these days will be excused if accompanied by a note from parent/guardian.** This list of holidays is available in the attendance office.

## TARDINESS TO SCHOOL

Homeroom begins at **7:50 a.m.** If a student is not present by 7:50 a.m., he/she **MUST** go to the Attendance Office, for an "admit" slip.

1. For each tardy, the student will be assigned a lunch detention.
2. Tardiness in excess of three will result in, at least, the assignment of an extended detention.
3. Excessive tardiness will result in **Saturday detentions and in-person parent conferences.** Continued excessive tardiness may result in a suspension for *acting in an openly defiant manner* (NJ - 18A:37-1, 37-2).

### **IDENTIFICATION CARDS**

All students are required to present their school-issued photo I.D. upon entrance to the school. Staff is also required to have their photo I.D.s available. Lost or damaged cards **MUST** be replaced. When a student's I.D. card is left at home, a temporary (dated) I.D. card will be issued for a \$1.00 fee. A \$5.00 fee will be assessed for replacement of any lost, damaged or defaced card. In addition, detentions may be assigned. (See "discipline" for related infractions.) **Students will not be permitted to attend classes without their I.D. cards. I.D. cards must also be presented when requested by teachers or administrators.**

### **EMERGENCY PREPAREDNESS**

In addition to monthly fire drills, the school will be conducting school security drills as per N.J.S. 18A:41-1.

### **"NO SCHOOL" ANNOUNCEMENT**

Radio stations WOR (710 AM), WINS (1010 AM), WCBS (880 AM), and CABLEVISION CHANNEL 10 are the official stations through which "no school" announcements are made between 6:15 a.m. and 7:30 a.m. If school will not be open, there will be two blasts on the fire whistle sounded at 6:30, 7:00 and 7:30 a.m. Parents should not call the school or police department since this only jams the switchboards during emergency situations. You may call the New Milford Board of Education Office at 262-0172 between 6:30 and 7:30 a.m. to obtain a recorded message. The district utilizes an automated emergency closing phone service for parents.

### **INFORMATION UPDATES VIA SOCIAL MEDIA**

Twitter: <http://twitter.com/Newmilfordhs>;

Facebook: <http://www.facebook.com/pages/New-Milford-High-School>

### **DELAYED OPENING/EARLY DISMISSAL**

If a decision is made to delay the opening of school, the district will activate the automated emergency call service. School will start at 10:00 a.m. If weather conditions worsen during the early morning, A.M. radio stations WOR, WINS, WCBS and Cablevision will announce that schools are closed for the day. If weather conditions worsen during the school day, school may be dismissed early.

## LIBRARY/MEDIA CENTER PROCEDURES

1. Students are welcome to use the Library before and after school and with a pass during the school day. As the Library is a resource center for the whole school, users are expected to be respectful of others, to maintain an atmosphere conducive to quiet study and reading, and to be careful not to damage any of the furniture or library materials. The Library has a "...no food/no drink policy..." – please respect it.
2. **In order to borrow any materials from the Library, all students must have a valid New Milford Public Library card, in their own names, which they will register with the Library Media Specialist during the first week of school.**
3. Most books circulate for 28 days and periodicals for 14 days. It is the student's responsibility to request renewals before the due date.
4. A student may borrow library materials for him/herself only.
5. A fine of ten cents (10¢) per day per book for each day a library book is overdue will be levied.
6. Information about the Library is available on the district website ([www.newmilfordschools.org](http://www.newmilfordschools.org)) through the high school link.
7. The Library's computers are for educational purposes only.
8. A scheduled class has priority over individual student use.
9. Failure to comply with the Board of Education's Acceptable Use Policy may result in withdrawal of computer privileges and/or other disciplinary action.
10. **Failure to comply with library rules may result in withdrawal of the privilege to use the library and/or other disciplinary action.**

## MEDICAL APPOINTMENTS

Parents/guardians are urged to make medical, dental and other appointments at times outside of school hours. Should a need arise; a note written by the parent/guardian **must be presented to the attendance secretary no later than 7:50 a.m. on the day involved**. The note should state: reason for the request, time the student must leave school and name of the doctor or dentist so that the appointment may be verified.

## MEDICATION POLICY

The New Milford Board of education realizes that a pupil's attendance at school may be contingent upon the administration of medication prescribed by a licensed physician. The Board will permit such dispensation of medication in accordance to N.J.S.A 18A:40-4.1. Before any medication may be administered to or by any student during school hours, the Board of Education Policy #5530 requires the written request of the parent and the written order of the prescribing physician. All medication, including over the counter types, must be stored in the nurse's office and used as necessary with supervision by the nurse.

## 18 YEAR OLDS

A student 18 years of age or older, is recognized as an adult in the State of New Jersey. In New Milford High School, these students may:

1. Request permission to leave early in writing to the vice-principal **before 7:50 a.m.** It is not to be assumed that permission is automatically granted. Such requests should not exceed one per marking period. Jurisdiction rests with the V.P.
2. Sign their own permission slips to participate in athletic programs, field trips and other school events.
3. Review their official school records by following the established procedure.
4. Submit written requests for change of address for correspondence.

A student 18 years of age or older must still obey school rules and regulations. Regardless of age, students will be held accountable for grades, disciplinary sanctions, attendance and conduct in school.

## ACCIDENT REPORTS

If a student is injured anywhere in school, whether in curricular or extra-curricular activities, the student must notify the teacher involved and the school nurse as soon as possible so that an accident report can be filed.

## INSURANCE

The New Milford Board of Education is not liable, and may not provide insurance coverage for accidental injuries that students sustain during the course of the school day. The Board is not responsible for injuries to pupils while they are traveling to and from school. Students in New Milford High School are eligible for accident insurance by filing an application distributed to them at the beginning of the school year and the payment of a fee. Parents who do not participate in this program should depend on personal insurance policies to pay for medical expenses for injuries in any school activity.

## LOCKS & LOCKERS

Security of personal property is the responsibility of each student. **Students must use the locker assigned - sharing lockers is prohibited.** Lost or stolen locks must be paid for at a cost of \$6.00. Although locks and lockers are provided for each student, they are owned by the New Milford Board of Education and authorized personnel have the legal right to inspect lockers. (Board of Ed. Policy #5770). **N.J.S.A. 18A:36-19.2** The principal or other officials designated by the local Board of Education may inspect lockers or other storage facilities provided for use by students.

## TEXTBOOKS/FINES

The Board of Education supplies each student with textbooks paid for with public tax money. Students are held responsible for proper care of their materials. All books and materials must be returned at the end of the school year. Failure to return books or pay fines will result in delays of report cards, schedules, etc. In an attempt to reduce wear and tear, all books will be covered.

## MONEY & VALUABLES

Students should not bring money or valuables to school. The school is not responsible for lost or stolen items. Valuable items should not be left in lockers since we cannot assume responsibility for their security. This has become a special concern in the P.E. locker room area. All personal belongings must be locked in each student's own locker. Please see the administration for assistance on those rare occasions when valuables or a larger amount of money must be brought to school. These items may then be stored in the school safe.

## GYM LOCKERS

We are not responsible for items in the gym locker rooms. Everything must be locked in order to be protected.

## LOST & FOUND

If a student finds a book, article of clothing, jewelry, money, etc., bring it to the main office. An attempt will be made to locate the rightful owner.

## VISITORS TO SCHOOL

1. **No student may bring a visitor to the school.**
2. **Adult visitors** (e.g. parents, guest speakers, board members, salespersons, vendors, etc.) **will only be admitted with a previously arranged appointment.**
3. All visitors must report to the main office to sign in and receive a visitor's badge.
4. Unauthorized visitors may be prosecuted if they do not comply with posted signs and Board of Education Policy #9150.

## BUS TRANSPORTATION

Improper behavior, including vulgar and/or abusive language, will not be tolerated. Failure to abide by the rules and regulations may result in suspension of bus privileges and other disciplinary action. This applies to all buses transporting N.M.H.S. students.

## PARKING

Students may use their cars for transportation to and from school, but must park off school grounds. The school is in no way responsible for damage to student automobiles, regardless of where parked. If your car is damaged, New Milford police should be contacted. At no time are students to park in the faculty parking lots or in the "CVS" parking lot. Cars parked in the "CVS" parking areas are subject to towing at students' expense. Students violating any of the above are subject to penalty as stated in the discipline code.

## DRESS CODE

It is generally accepted that the dress code of young men and women contributes toward positive behavior and attitude. The school has an obligation to encourage the proper standards of dress among students. Student dress and grooming shall reflect appropriateness, cleanliness and safety within the classroom and at school activities. The interpretation of this lies with the administration. **Hats, headbands, visors, bandanas, and hoods will not be carried or worn in the school. Students wearing hooded sweatshirts may not wear the hood in school. Halter tops, sheer outer clothing covering only undergarments, bare midriffs, cut-off sleeves, and oversized, revealing tank tops are considered inappropriate dress. (Specifically, under garments may not be visible.) Clothing and/or accessories that may be construed as gang-related are prohibited, as well as, chains attached to wallets or other garments.** Safe and appropriate footwear must be worn at all times (i.e. no sandals without backs). Shorts and skirts of appropriate length are permitted. Anti-religious, anti-racial, or obscene references are prohibited. Clothing with alcohol, drug, or other inappropriate messages or advertisements is prohibited. The school reserves the right to make the decision as to whether student attire is appropriate.

## SENIOR LOUNGE

The senior lounge is located near the cafeteria and is restricted to SENIOR USE! The use of the senior lounge is a *privilege*. Guidelines are:

1. **The Senior Lounge will be open only during lunch periods.**
2. Seniors must keep the room in a clean and orderly fashion.
3. They should do nothing to disturb nearby classes.
4. The TV may be used as long as the volume is kept low.
5. Any activity that could be construed to include gambling is expressly forbidden on school property.
6. Physically active games such as Frisbee tossing and ball playing are not permitted.
7. The use of electronic devices (cell phones, iPods, etc.) is prohibited – unless granted permission by administration.
8. Video games are accepted at the discretion of the Vice Principal. They must gain prior permission to use these items.

## GRIEVANCE PROCEDURE

Students have the right to discuss a grievance they might have concerning general rules and regulations established by the school, administration and/or teachers. Grievances must follow the chain of command:

Classroom teacher  
Department Chairperson/Athletic Director  
Guidance, if applicable  
Vice principal  
Principal  
Superintendent of Schools  
Board of Education

## WORKING PAPERS

State law requires that every individual under the age of eighteen, who desires to work, must obtain working papers. They may be obtained in the Main Office. **The principal is the issuing officer and is given the authority to revoke working papers at any time should he feel employment interferes with good scholastic work.**

## SUBSTANCE ABUSE & TESTING

A pupil who uses, possesses, or distributes a substance, on or off school premises, will be subject to discipline. The Superintendent and/or designee will notify the appropriate law enforcement agency pursuant to **N.J.A.C. 6A:16-6.3(a)**. Discipline may include suspension or expulsion. All students enrolled in the New Milford Public Schools are FORBIDDEN to sell, use, or transfer any drugs or alcohol at any time while attending school, at a school function including field trips or on school property. When there is reason to *suspect* that a student is selling, transferring, possessing, or under the influence drugs or alcohol, that student will be subject to the following:

- (1) The administration shall notify the parent or guardian, and the superintendent of schools, and shall arrange for an immediate examination of the pupil by a doctor selected by the school or parent/guardian. The pupil shall be examined as soon as possible for the purpose of diagnosing whether or not he/she is under such influence. (18A:40A-12)
- (2) If a doctor is not immediately available, the pupil shall be taken to the emergency room of the nearest hospital for examination accompanied by a member of the school staff and a parent or guardian of the pupil *if available* within 24 hours of the referral. N.J.A.C. 6A:16-4. (A) (6)
- (3) If it is determined that the pupil is under the influence of a substance, the pupil shall not return to school until the Principal receives a written report certifying that the pupil is physically and mentally able to return.
  - a. The pupil shall be interviewed by the Student Assistance Counselor to determine the extent of the pupil's drug involvement and possible need for treatment.
  - b. If it is determined that the pupil's involvement with these substances represents a danger to the pupil's health and well-being, the administration shall refer the pupil to an appropriate treatment program.
  - c. The Administration will assign the appropriate penalties as per Board of Education regulation #5530.

## PASI SCREENING

The New Milford Board of Education and administration recognizes that a pupil's abuse of harmful substances seriously impede that pupil's education and threatens the welfare of the entire school community. The Board is committed to the prevention of substance abuse and the rehabilitation of substance abusers by educational means, but will take additional necessary and appropriate steps to protect the school community from harm and from exposure to harmful substances. In keeping with its commitment to protect the students, staff and community members from the harm of alcohol use and the deterrence of alcohol use, a passive alcohol detector (PASI) will be utilized at select events. The PASI screening may be conducted before, during and after any extra-curricular school-sponsored event, including, but not limited to: dances, proms/cotillions, class trips, overnight trips, or when the building principal or designee has reason to believe the use of alcohol by pupils may be present. A PASI will only be used in accordance with the guidelines of this policy

**HARASSMENT, INTIMIDATION & BULLYING**

As set forth in various Board of Education Policies and Regulations, and the State of New Jersey Anti-Bullying Bill of Rights, all forms of harassment, intimidation and bullying will not be tolerated (N.J.S.A.-18A:37-15.). This policy will include consequences for acts of harassment, intimidation or bullying (HIB) that occur both on and off school grounds and include such acts as cyber-bullying (e.g., the use of electronic or wireless devices to harass, intimidate, or bully). This policy complies with the provisions of N.J.A.C. 6A:16-7.6, Conduct Away from School Grounds, and the district’s code of pupil conduct, pursuant to N.J.A.C. 6A:16-7.1. **Professional staff members will be trained to identify and recognize harassment of all types (including: race, creed, color, national origin, ancestry, age, marital status, affectional or sexual orientation, gender, religion, disability or socioeconomic status).** Disciplinary measures and appropriate counseling interventions will be imposed whenever cases of HIB are reported. Visit the New Milford School District’s Harassment, Intimidation and Bullying web page for further assistance regarding the district’s policy and procedures or contact New Milford School District’s Harassment, Intimidation and Bullying Specialist.

**INTEGRATED PEST MANAGEMENT (IPM)**

The New Jersey School Integrated Pest Management Act of 2002 requires school districts to implement a school integrated pest management policy that includes an IPM Plan. Refer to Board of Education Policy #7422 for more information.

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**DISCIPLINE CODE**  
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**DISCIPLINARY PROCEDURES**

- 1) **Detention** - A.M. or P.M. detentions may be assigned for minor infractions. Missing an assigned detention would result in penalties accorded any act of defiance and/or insubordination.
- 2) **Extended Detention** –“Extended Detention” may be assigned as a consequence for various infractions. “Extended Detention” is a 60-, 90- or 120-minute session of supervised study to be held immediately after school. Assigned students are required to be on time (**no one will be admitted late**) and to be prepared to work on previously assigned schoolwork. A teacher is present at all times. NO radios, beepers, Ipods, games, cellular phones, comic books, food, beverages, etc. are permitted. Lavatory privileges are at the discretion of the detention teacher. **Any student who is disruptive will be removed from Extended Detention, and will be suspended from school. Failure to attend Extended Detention may also result in suspension.**
- 3) **Saturday Detention** – This 4 hour detention may be assigned as a consequence for repeat infractions in which extended detentions have not worked to deter negative behaviors or as an alternative to suspension.
- 4) **In-School Suspension** - This action involves a suspension for a short duration of time, usually one day. Parents are notified by the Vice Principal. Work will be assigned by both the Vice Principal and the student’s teachers. **All suspensions will require a parent/guardian conference prior to re-admittance.**
- 5) **Out-of-School Suspension** – As a consequence for more serious infractions, this action involves a suspension during which the student does not report to school. Upon return, students have the responsibility to make up all work missed. **All suspensions will require a parent/guardian conference prior to re-admittance.**
- 6) **Expulsion** - An expulsion hearing may be conducted for students in very serious circumstances as outlined in state laws and board policies.

**CLASS/STUDY CUTS**

<u>CUT</u>	<u>STEP</u>	<u>PENALTY</u>
1	1	Extended Detention(s) Written parental contact
2	2	In-school Suspension Written parental contact Required parent conference with guidance/administration
3	3	Suspension(s) - all subsequent cuts: multiple suspensions Required parent conference

**\*3rd Cut in any one class will result in withdrawal from that course and a grade of WF (as per Board of Education Regulation 5600)**

**OTHER VIOLATIONS**

Open Defiance of Authority and/or Insubordination		Suspension(s) as per New Jersey Title 18a
Out Of Building Without Permission	1	One day In-school Suspension
	2	Up to a three-day Suspension
	3	Three day Out-of school Suspension
Truancy	1	Three Extended Detentions <u>(required parent conference before student re-admitted)</u>
	2	One day In-school-Suspension <u>(required parent conference before student re-admitted)</u>
	3	Multiple suspensions, possible referral to Superintendent and "juvenile court".
Lateness to Assignments	1	Verbal warning by teacher
	2	One 1/2 hour detention assigned with teacher
	3	Referred to Vice Principal for P.M. Detentions and/or Extended Detention
	4	Extended Detentions or Suspension

**Cell Phone (CELL PHONES MUST BE OFF)**

(use, in sight) 1 confiscated from student and returned to Parent/guardian, by appointment only, with the assignment of a 120 minute detention.

2 confiscated until the end of the year with the assignment of an in-school suspension

*\*phones may be used in the cafeteria only during lunch periods or at teacher/administration discretion*

**(I PODS NOT ALLOWED IN SCHOOL)**

- 1 confiscated until the end of the year with the assignment of an in-school suspension

**Refusal to relinquish the phone or electronic device to teacher or administrator will result in an automatic suspension.**

Smoking on School Property	1	One day in-school-suspension (with <u>referral to Municipal Court</u> for a possible fine.)
	2	Two day out-of-school-suspension (with <u>referral to Municipal Court</u> for a possible fine)
	3	Multiple day out-of-school-suspension (with referral to Municipal Court for a possible fine)
Fighting	1	Five day out-of-school suspension (a formal police complaint may also be signed)
Dress Code	1	Student sent home for a clothing change <u>or</u> parent required to report to school with new clothing
	2	Extended detention issued
	3	In-school suspension issued

**In addition, the following offenses may result in detentions and/or suspensions. These include, but are not limited to:**

- Failure to check into homeroom or attendance office when required
- Use of profanity or obscene language/gestures
- Endangering the safety of self or others
- Vandalism/Causing damage to school property, includes I.D. card (suspension plus financial liability)
- Failure to properly display I.D. card
- Failure to follow school rules and regulations
- Failure to comply with the Board of Education Acceptable Computer Use Policy
- Sexual harassment
- Harassment, Intimidation, Bullying
- Theft
- Gambling (including possession of gambling implements such as dice or cards)
- Possession of tobacco-related materials
- Failure to comply with the dress code

**PLEASE NOTE:**

1. **Students who miss any of their assignments due to cutting, truancy, and/or lateness forfeit the option of making up any work they missed, including announced or unannounced exams, tests or quizzes on the day involved.**
2. Responsibility for disproving accusations of misbehavior or cutting rests with the student.
3. Any student withdrawn from a course required for graduation must take it as a “new” course during the summer session (repeating the course during the regular year may be an option).
4. Students who continue to commit infractions beyond the prescribed steps in the code will receive more stringent disciplinary actions – an expulsion may be considered. Students with repeated disciplinary referrals from the same class may be temporarily or permanently excluded from class, as determined by the administration.
5. Students who do not fulfill obligations for Extended Detention may be suspended as determined by the administration.
6. An established due process procedure permits a student and/or parent to appeal to the next highest authority:
  - a) if the student feels the offense does not warrant the punishment
  - b) if the duration of the suspension seems excessive
  - c) if there are extenuating circumstances to be taken into consideration

[The "chain of command" for an appeal must be followed: Teacher, Vice Principal, Principal, Superintendent of Schools, Board of Education.]

**WEAPONS**

Students are prohibited by State law and New Milford school policy from bringing any weapons into the school building. Weapons may include guns, knives, incendiary devices, such as fireworks, sparklers, firecrackers and other related products capable of inflicting bodily harm. Any student carrying or using a weapon will be immediately suspended from school. When there is probable cause to believe that an offense has been committed, the police will send an officer to the school to take custody of the weapon. It is understood and agreed that the New Milford Police department will make an arrest of any student believed to be in the unlawful possession of a firearm or other dangerous weapon. A formal complaint will be filed against a student in possession of a dangerous weapon and a recommendation for **expulsion** will be sent to the Superintendent.

**FIREWORKS**

Students are not permitted to possess or ignite fireworks anywhere on school grounds. Possession of fireworks is illegal and will incur police involvement and immediate disciplinary action.

**ASSAULT BY STUDENTS**

Any student who commits an assault, (NJAC 18A:37-2.12) upon a teacher, administrator, Board of Ed. member, or any other employee of the Board of Ed. acting in the performance of his/ her duties and in a situation where his/her authority to act is apparent, shall be immediately suspended from school consistent with procedural due process pending expulsion hearings before the Board of Education.

**SEXUAL HARASSMENT**

Sexual harassment between students can be any unwanted and uninvited behavior, words, gestures, threats, or physical contact on a gender or sexual basis that results in physical harm or causes a person to feel uncomfortable, unsafe, or threatened. Such actions include, but are not limited to: touching or grabbing; being the target of sexual rumors; sexual comments about ones body; comments about ones gender; conversations that are too personal; sexual pictures, photos, or drawings; “moonning” or “flashing”; verbal disrespect; dirty jokes; and obscene language. When the Administration learns of such action they will initiate disciplinary action including required parent conference, detention, suspension, and possible expulsion

## DEFIANCE OF AUTHORITY

**Please read the following New Jersey State Statutes. We adhere to these laws:**

18A:37-1 Submission of Pupils to Authority

"Pupils in the public schools shall comply with the rules established in pursuance of law for the government of such schools, pursue the prescribed course of study and submit to the authority of the teachers and others in authority over them."

18A:37-2 Causes for Suspension or Expulsion of Pupils

"Any pupil who is guilty of continued and willful disobedience or of open defiance of the authority of any teacher or person having authority over him or of the habitual use of profanity or obscene language, or who shall cut, deface or otherwise injure any school property, shall be liable to punishment and to suspension or expulsion from school."

18A:37-3 Liability of Parents or Pupils for Damage to Property

"The parents or guardian of any pupil who shall injure any school property shall be liable for damages for the amount of the injury to be collected by the Board of Education of the district and any court of competent jurisdiction, together with costs of suit."

## SUBSTANCE ABUSE POLICY VIOLATIONS

**Penalties according to Board of Education Regulation #5530:**

**First offense:**

- Parent conference
- Mandatory counseling
- Interviewed by the Student Assistance Coordinator
- Extra-curricular ineligibility for ten (10) days of scheduled activities
- Mandatory four (4) day out-of-school suspension, and one (1) day in- school suspension.
- Police notification.

**Second offense:**

- Parent conference
- Mandatory counseling
- Interviewed by the Student Assistance Coordinator
- Extra-curricular ineligibility for one (1) calendar year
- Mandatory ten (10) day out of school suspension
- Police notification
- Recommendation for expulsion

**Third offense:**

- Exclusion from school, pending a Board of Education hearing for expulsion**
- Police Notification

## PROHIBITED ITEMS

As per Board of Education Policy #5516, students are prohibited from using cell phones, unless granted permission at the discretion of administration or a teacher. Students are also prohibited from possessing radios, IPODs, MP3 players, "walkie/talkies", "walkmen", electronic games/toys, rollerblades, scooters, and skateboards in the school building. All cell phones must be turned off (not on "vibrate" or "silent" mode) and kept out of sight, preferably in a hall locker. Students guilty of use or having any of these items out or on will have the item taken away, as per disciplinary code. In addition, disciplinary action may be taken.

## OFF-CAMPUS CONDUCT

Inappropriate conduct away from our campus, even when school is not in session, is of great concern. Such actions include, but are not limited to, possession of a weapon, verbal or physical assault, or defiance of another school's staff member's authority. **When the administration learns of such actions occurring off-campus, they can initiate disciplinary action including suspension(s)/expulsion(s) as if the action had taken place on our school's grounds.**

## LOITERING

Students are prohibited from loitering both inside and outside the building during non-school hours. Any student guilty of loitering will be subject to detention and possible suspension for repeat offenses. Students are prohibited from re-entering the building after school hours except when participating in a supervised, school-related activity.

## CHEATING

Cheating, including plagiarism, is indicative of academic dishonesty and is neither condoned nor ignored by our staff. The Vice Principal will be informed immediately and the parent will be contacted. Students involved in these activities will receive a grade of “zero,” not an “F”, and will be subject to discipline including suspension.

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## ACADEMICS

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### COURSE REQUIREMENTS

Course requirement sheets are published for all courses in the curriculum. These set: objectives, skills, work to be covered, and evaluative criteria. Students receive these sheets during the first week of school.

### GRADING SYSTEM

Effective September 2011, the following grading and grade point system will be instituted for all New Milford High School students. This weighting scale corresponds to course rigor and will be used to calculate GPA's.

<b>Grade</b>	<b>AP</b>	<b>Honors</b>	<b>College Prep</b>	<b>Numerical Grade</b>
A+	5.0	4.5	4.0	97 – 100
A	4.77	4.27	3.77	93 - 96
A-	4.55	4.05	3.55	90 - 92
B+	4.33	3.83	3.33	87 - 89
B	4.0	3.5	3.0	83 - 86
B-	3.67	3.17	2.67	80 - 82
C+	3.33	2.83	2.33	77 - 79
C	3.0	2.5	2.0	73 - 76
C-	2.67	2.17	1.67	70 - 72
D	2.0	1.50	1.0	65 - 69
F	0	0	0	< - 64

## FINAL EXAM EXEMPTIONS

All students are eligible for exemptions on final exams based on their discipline, attendance record and the following academic criteria:

<u>Sr. Point Values:</u>	A+ = 10	A = 9	A- = 8
	B+ = 7	B = 6	B- = 5
	C+ = 4	C = 3	C- = 2
	D = 1	F = 0	

5.0 credit courses: 30 or more points over 4 marking periods, having earned not less than a B in any marking period and not less than a B on the mid-term exam

2.5 credit courses: 15 or more points over 2 marking periods

Grades 9-11 students must maintain no less than an A for every marking period to be eligible for exemption on final exams, and no less than an A- on mid-term exams.

Attendance – No more than 10 absences in a full year course. No exemptions will be granted for final projects.

## CLASS RANK

Effective September 2011, New Milford High School students will no longer be ranked. Student status will be determined by placement in deciles. For post-secondary institutions specifically seeking the rank of an applicant or as a qualifier for a merit scholarship based on class standing, NMHS will calculate the rank of an individual student upon documented request by the scholarship provider or institute of higher learning. Deciles are calculated at the end of the 6<sup>th</sup> and 7<sup>th</sup> high school semesters. Class standing may also be used as a criterion to determine valedictorian and salutatorian.

## DOUBLING UP POLICY

Students are not permitted to “double up” classes due to failure in the previous year. If a student fails a course one year, they must repeat the course the following year, unless they attend an appropriate summer school session and receive a passing grade. Specifically, as an example, if a student fails grade 9 English, that student will only be permitted to enroll in English 9 the following year. The student will not be scheduled for both English 9 and English 10 simultaneously, as English 9 is a prerequisite to English 10.

## REPORT CARDS & PROGRESS REPORTS

Report cards are issued quarterly, progress reports are issued mid-way through each marking period. **All students will receive a progress report indicating progress in each course.** Report cards and schedules are usually withheld if a student has outstanding obligations (e.g., lost or damaged books, library fines, school property damage, etc.)

## PRINCIPAL'S HONOR ROLL

The honors system at the high school is one which rewards academic excellence and achievement. All subjects are included in the computation of honors. The following are the scholastic criteria:

- A. FIRST HONORS - A+ or A in all scheduled courses.
- B. SECOND HONORS - B+ or better in all scheduled courses.
- C. THIRD HONORS - B- or better in all scheduled courses.

Students with "incompletes" or withdrawals are ineligible for the honor roll in the marking period such conditions existed. The student must carry the required subject load based on the scholastic program being pursued. Determination of the students selected for the honor roll will be based on grades given at the time report cards are mailed.

## GRADUATION REQUIREMENTS

All students must fulfill the following curriculum requirements:

1. One year of required English for each year of enrollment
2. Three years of mathematics, totaling 15 credits
3. Two years of U. S. History, totaling 10 credits
4. One year of Modern World History, totaling 5 credits
5. Three years of Science, at least 5 credits is laboratory Biology, totaling 15 credits
6. One year of physical education and health or safety education for each year of enrollment
- 7A. Two courses in fine, practical, or performing arts, totaling 10 credits.
- 7B. One course in World Languages (5 credits) + one course in Visual & Performing Arts (5 credits) + one course in 21<sup>st</sup> Century Life and Careers or Career-Technical Education (5 credits).
8. Financial, Economic, Business, and Entrepreneurial Literacy (Integrated into Computer Applications History and Math courses)

Students in grades 9-12 are encouraged to take seven (7) or more classes each year. Students may not take fewer than six (6). The minimum number of credits to be earned for placement in the succeeding grade's homeroom: Ninth = 30, Tenth = 60 (cumulative), Eleventh = 90 (cumulative).

If a subject required for graduation is failed, it must be made up.

In addition, students **must** meet the following criteria:

1. Earn a minimum of 130 diploma credits
2. Meet attendance requirements, as stated above
3. Pass the state mandated High School Proficiency Assessment (HSPA).  
(This requires students to apply skills effectively in reading comprehension, writing, and multi-step mathematical problems. Students must pass all three parts of the test.)

## ATHLETIC ELIGIBILITY

### Number of Credits Required

<u>Grade</u>	<u>First Semester</u>	<u>Second Semester</u>
Grade 9	No Credit Requirement	15 (predicted)
Grade 10	30 (previous year)	15 (predicted)
Grades 11-12	27.5 (previous year)	13.75 (predicted)

**ATHLETIC ELIGIBILITY:** At the principal's discretion a pupil who fails to observe school rules for pupil conduct may forfeit his/her eligibility for participation in athletic competition. **Students must be present a minimum of four (4) hours of instructional time in order to participate in any extra-curricular activity including practices and rehearsals.**

**NOTE:** Any student assigned a suspension may NOT participate in any school activities for the duration of the suspension.

## HONOR SOCIETIES

**Cleora H. Stever National Senior Honor Society** - Sponsored by National Association of Secondary School Principals and named after a former teacher and guidance counselor.

**World Language Honor Societies** - Sponsored by each National Language Association for those demonstrating high achievement in Spanish and French.

**Tri M Music Honor Society**

**Art**

**International Thespian Society**

Membership in any of the honor societies is based upon a certain GPA and eligibility criteria. For specific details, please see your guidance counselor or the Honor Society advisor.

## ACADAMIES @ NEW MILFORD HIGH SCHOOL

Beginning in September, 2011, the Academy of Arts and Letters, the STEM (Science, Technology, Engineering and Mathematics) Academy, and the Academy for Global Leadership offer concentrated studies in well-defined, career-focused areas directly connected to university majors and workforce need. The Academies @ NMHS cultivate emerging professionals who exhibit the knowledge, skill, character and work ethic necessary for success in the global marketplace. Upon successful completion of 50 credits in an Academy sequence over a four year period, students receive special Academy designation on their high school diplomas.

## ADVANCED PLACEMENT & MIDDLE COLLEGE

Advanced Placement courses are college level courses for those who demonstrate aptitude, skills, interest and superior achievement within a given subject discipline. The courses are offered in the English, social studies, mathematics, science, and computer science departments. College credit for AP courses may be gained through the AP exam program. **Taking the AP exam is a requirement of the course.** If a student earns the required grade on an AP exam, he/she may receive college credit, thereby eliminating the need to repeat that work in college and saving tuition costs for the course(s) passed. **It should be noted that each college and university has its own policy of awarding credits and/or advanced standing.**

The cost for advanced placement tests will be paid by students registering for the test in accordance with AP guidelines. As an incentive for students who sit for the exam to do well, the Board will reimburse students for registration expenses if they score 3 or higher on the test. Students are required to provide AP score reports to the Guidance Office to be eligible for reimbursement. Test registrant costs will be waived for eligible students on the free and reduced lunch program.

AP Students may also elect to participate in the Middle College Program with Fairleigh Dickinson University. Eligibility for participation in the St. Thomas Aquinas College High School Extension Program will be determined by your guidance counselor. Participation in both programs will enable the student to earn three college credits upon successful completion of the course. The cost for both programs is borne by the parent.

## INTERVENTION and REFERRAL SERVICES

Students who are experiencing academic, emotional, and/or social difficulties are referred to the Intervention and Referral Services Committee (I&RS) by a professional staff member for review. Following a completed review of the intervention process, accommodations and/or strategies will be incorporated. In addition, the student may be referred to the Child Study Team for evaluation.

**SPECIAL EDUCATION AND RELATED SERVICES**

A full continuum of alternative placements shall be available to meet the needs of students with disabilities ages three through 21 for special education and related services. Educational program options shall include the following:

1. **Resource Programs:** Resource programs shall offer individual and small group instruction to the students with disabilities. Resource programs may be provided in a regular class or in a "pull-out" resource program. When a resource program is provided, it shall be specified in the student's Individualized Education Program (IEP). In a replacement resource program, the regular education curriculum and the instructional strategies may be modified based on the student's IEP. The resource program teacher shall have primary instructional responsibility for the student in the replacement resource program. In an in-class replacement resource program, only a single content area shall be taught to the group. A student receiving an in-class replacement program shall be included in activities such as group discussion, special projects, field trips and other regular class activities as deemed appropriate in the student's IEP.
2. A self-contained class in the New Milford Public School District with opportunities for mainstreaming, as deemed appropriate in the student's IEP.
3. A special education program in another local school district.
4. A special education program in a vocational and technical school.
5. A special education program in the following settings:
  - a. A county special services school district;
  - b. An educational services commission; and
  - c. A jointure commission
6. A private school for the disabled approved by the New Jersey Department of Education.

**CHILD STUDY TEAM**

The Child Study Team is a branch of the educational system that exists to help students with special educational needs. The Child Study Team consists of a group of professionals: a learning consultant, a psychologist, and a social worker. Their purpose is to work with youngsters through interview, teacher/parent consultation, assessment and observation to determine whether a child is eligible for special education and related services. The Child Study Team works closely with the administration and staff to try to ensure the academic, social and emotional success of the students in our district.

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**GUIDANCE**

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**STUDENT ASSISTANCE COORDINATOR**

A district certified Student Assistance Coordinator (SAC) is available through the New Milford School District to assist students either experimenting with substances, at-risk students, or students experiencing social and/or emotional problems hindering their ability to strive academically in school or threatening the well-being of students, their families and community as a whole. The creation of the Student Assistance Coordinator (SAC) position has been the most effective strategy to identify, address, and monitor individual students as well as coordinate and oversee district prevention/intervention efforts. All contacts are kept confidential. For further assistance, students may contact the SAC by placing a note in the mailbox located in the main office or by calling directly at 201-262-0172 Ext. 2013.

## **STANDARDIZED TESTING**

**HSPA** High School Proficiency Assessment is administered to all 11th graders; passing all parts is a requirement for graduation.

**PSAT/  
SAT**

The Preliminary Scholastic Aptitude Test (PSAT) and the Scholastic Aptitude Test (SAT) are taken by students in grades 10, 11, and 12 on a voluntary basis. They are intended for those who wish to pursue entrance to college. These contain both verbal and mathematical sections. (SAT II - Subject tests; include Writing; Literature, History, Mathematics, Science and World Languages.

**BCT** The New Jersey Biology Competency Test will be administered to any first time student taking biology at the high school level.

## **DROPPING & CHANGING COURSES**

Each student is counseled in the winter as to course offerings for the following year. During the last and first full week of the school year, all requests for schedule changes must be submitted in writing to the principal. Schedule changes will be discussed at a required conference and will be considered **only** for the following reasons:

1. Recommendation by a teacher and/or Child Study Team in consultation with the guidance counselor that a change in ability grouping would be beneficial to the student.
2. In the judgment of the counselor the selection of the course is inappropriate due to final grades, lack of prerequisites, or changes resulting from attendance at summer school.

## **TRANSFERS/WITHDRAWALS**

A student desiring to leave school must obtain a withdrawal slip from the guidance office. The administrators, guidance counselors, teachers, librarian, nurse, etc. must sign this slip. All books must be returned and outstanding obligations must be satisfied before the release of school transcripts and school records.

## **INDEPENDENT STUDY**

As per Board of Education policy #2320, students wishing to advance in a program of study offered in the high school may be approved for an independent study. A contract may be secured from the student's guidance counselor. The terms of the contract must be negotiated with a faculty advisor, and all completed forms must be submitted to the principal for approval. Credit will only be granted upon successful completion of the terms of the contract. Students also have the opportunity to apply for a Virtual High School (VHS) course. Information for VHS can be found at [www.govhs.org](http://www.govhs.org).

## **STUDENT RECORDS**

The school district maintains student records mandated by the state of New Jersey:

1. Personal data including: name, address, date of birth, names of parent/guardian, citizenship, and sex; daily attendance and health; grades in all subjects.
2. Permissible records including: test scores, rank in class, co-curricular activities, transcript of courses, health records, etc. A copy of the official permanent record, located in the guidance office may be requested by a parent, guardian or student if 18.

## SPECIAL PROGRAMS

The following special programs are offered for deserving students:

1. **New Jersey Boys State** – Junior students are selected as scholarship recipients to attend this citizenship institute in late June. (Sponsored by the New Milford/Teaneck Elks Lodge #2290 and American Legion Post #41.)
2. **Girls Career Institute** – Junior students are selected as scholarship recipients to attend this citizenship institute in late June. (Sponsored by the New Milford Women’s Club.)
3. **Hugh O’Brian Youth Leadership Seminar (HOBY)** - A tenth grade student is selected to attend this seminar. (Sponsored by the New Milford High School PTO and the New Milford Women Club).
4. **Senior Service** – Senior students are eligible to apply for senior service if they meet specific criteria. These students must have at least 3.5 GPA on the seventh semester transcript, passing all classes at time of application, and must have a record of good school citizenship (attendance, tardiness, attitude, cooperation and expertise) to be entrusted with the obligation of the program. Students must pursue meaningful service opportunities connected to learning and are expected to submit reflective logs for each day. Students must not have accumulated 10 absences for participation in this program.
5. **Option 2 (Physical Education Waiver)** – An approved substitution for Physical Education class set by the New Milford Board of Education (Policy #2425). This waiver will be considered for any athlete only during the approved season of play or any student participating in an approved off-campus activity.

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## ACTIVITIES

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All students are encouraged to participate in a wide variety of extra-curricular and co-curricular programs, clubs and teams. Below, you will find a fairly thorough listing. Clubs and activities are added /dropped based on participation.

### CLUBS/ACTIVITIES/PROGRAMS

Art Club	Honor Society (Art, French,
Book Discussion Group (Book Chat)	Music, Spanish, International Thespian)
Community Service Club	Math League
Debate/Mock Trial Team	Peer Leadership
Dance	Stage Crew
Drama Club	Student Council
Emerald (Yearbook)	Ultimate Frisbee Club
Engineering	
Environmental	

### DANCE PROGRAM

New Milford High School, in accordance with the Bergen PAC, offers an independent dance program for all students. The program takes place after school hours. Information regarding requirements can be found in the NMHS Athletic Office.

## ATHLETIC TEAMS

### Fall

Girls Soccer  
Boys Soccer  
Girls Tennis  
Cross Country  
Girls Volleyball  
Football  
Cheerleading

### Winter

Girls Basketball  
Boys Basketball  
Girls Indoor Track  
Boys Indoor Track  
Wrestling  
Bowling  
Ice Hockey (co-op)  
Swimming (co-op)

### Spring

Girls Softball  
Boys Baseball  
Boys Tennis  
Golf  
Girls Outdoor Track  
Boys Outdoor Track

## TEAM SELECTION

Coaches are responsible for team selection. Criteria for selection are established by the coaching staff and may be a highly subjective process. Team selection, practices, and decisions regarding game situations and playing time are the responsibility of the coaching staff. Please understand that when your child signs up for a team, there is a possibility he/she may not be selected if a squad reduction is necessary, or they may not be placed where you or they think they should; i.e. freshman, JV or varsity. Starting positions and playing time are not guaranteed, regardless of grade level. These decisions are up to the coaches' discretion. As has been done at times in the past, parents and players sometimes honor current seniors in a particular sport during pre-game and post game ceremonies. It is important to understand that although the contributions, efforts, and dedication put forth by our athletes is something to be appreciated, it does not guarantee that the senior athlete will be provided playing time during this game. Appropriate concerns for parents to discuss with coaches may include: the treatment of your child, ways to help your child improve, concern about your child's attitude, and academic support and college opportunities. Issues not appropriate to discuss with coaches and administration include playing time, team strategy, and other student athletes. Please do not attempt to confront a coach before or after a contest or practice. If you feel it is necessary to speak with a coach, call to set up an appointment.

## AWARDS

The New Milford Board of Education believes that interscholastic sports are an important part of the school program and will recognize the achievements of student-athletes who give many hours of their time in their district athletic program, as per Board of Education Policy #5450.

## SPECTATORS AT ATHLETIC EVENTS

Proper sportsmanship should be reflected by spectators as well as players, no matter what feelings of loyalty one may have.

1. Noisemakers and temporary signs are prohibited in the gym.
2. Courtesy of silence should be extended when our team or opponents are shooting a foul and when cheerleaders are performing.
3. Applause should be encouraged for appreciation of efforts of participants, whether they are players or cheerleaders.
4. Kicking and stomping on the bleachers is prohibited.
5. Spectators directing abusive or irritating remarks or cheers towards officials, opposing players, or opposing spectators will be removed and will be suspended from all future athletic events (Board of Education Policy #9160).

**NEW MILFORD SCHOOLS**  
*School Calendar 2011-2012 - Approved 3/21/11*

**September**

- 1 First Day for Teachers/PD
- 2 Schools Closed
- 5 Labor Day - Schools Closed
- 6 First Day for Students
- 29 Schools Closed - Rosh Hashanah
- 30 Schools Closed - Rosh Hashanah

**October**

- 10 Columbus Day - Schools Closed for  
Students PD for Staff

**November**

- 8 Election Day - Short Session for  
Students PD for Staff
- 10 NJEA Convention - Schools Closed
- 11 NJEA Convention - Schools Closed
- 23 Short Session
- 24 Thanksgiving Recess - Schools Closed
- 25 Thanksgiving Recess - Schools Closed

**December**

- 7 Short Session for Students -  
PD for Staff
- 23 Short Session
- 26 Holiday Recess - Schools Closed
- 27 Holiday Recess - Schools Closed
- 28 Holiday Recess - Schools Closed
- 29 Holiday Recess - Schools Closed
- 30 Holiday Recess - Schools Closed

**January**

- 2 Holiday Recess - Schools Closed
- 16 Martin Luther King, Jr. Day -  
Schools Closed
- 26 Short Session for Students -  
PD for Staff

**February**

- 17 Short Session for Students -  
PD for Staff
- 20 Winter Recess - Schools Closed
- 21 Winter Recess - Schools Closed

**March**

- 19 Short Session for Students -  
PD for Staff

**April**

- 3 Short Session for Students -  
PD for Staff
- 6 Schools Closed - Good Friday
- 9 Spring Recess - Schools Closed
- 10 Spring Recess - Schools Closed
- 11 Spring Recess - Schools Closed
- 12 Spring Recess - Schools Closed
- 13 Spring Recess - Schools Closed

**May**

- 23 Short Session for Students -  
PD for Staff
- 28 Memorial Day - Schools Closed

**June**

- 19 Short Session for Students
- 20 Short Session/Last Day for Students -  
HS Graduation
- 21 Short Session  
Last Day for Teachers

*\*Note: If the district exceeds 4 snow/emergency closings during the school year, the Board will decide either to extend the school year into the last week of June or use days from the Spring recess, if necessary.*

# INDEX

18 Year Olds .....	Library/Media Center Procedures.....
Academies @ New Milford High School.....	Locks & Lockers.....
Accident Reports .....	Loitering.....
Adv. Placement & Middle College.....	Lost & Found .....
Assault by Students .....	Medical Appointments.....
Attendance Policy & Procedures.....	Medication Policy .....
Athletic Eligibility.....	Money & Valuables .....
Athletic Teams .....	“No School” Announcement.....
Awards .....	Off-Campus Conduct.....
Bell Schedules.....	Open Defiance .....
Bus Transportation.....	Out of Building.....
Calendar.....	PASI Screening .....
Child Study Team.....	Parking .....
Cheating.....	Principal’s Honor Roll .....
Class Rank.....	Progress Reports.....
Clubs and Activities.....	Prohibited Items .....
Course Requirements.....	Prom/After School Activities .....
Cutting.....	Religious Holidays.....
Dance Program .....	Report Cards .....
Defiance of Authority/Title 18A.....	Senior Lounge.....
Delayed Opening/Early Dismissal .....	Sexual Harassment.....
Detentions.....	Smoking.....
Disciplinary Procedures .....	Special Education.....
Doubling Up Policy.....	Special Programs.....
Dress Code .....	Spectators at Athletic Events .....
Dropping & Changing Courses .....	Student Assistance Coordinator.....
Eighteen Year Olds .....	Student Records .....
Emergency Preparedness .....	Standardized Testing.....
Final Exam Exemptions .....	Substance Abuse & Testing.....
Fireworks.....	Substance Abuse Policy Violations .....
Grading System .....	Suspensions/Expulsions.....
Graduation Requirements.....	Tardiness to School.....
Grievance Procedure .....	Textbooks/Fines .....
Gym Lockers .....	Transfers/Withdrawals.....
Harassment, Intimidation & Bullying.....	Truancy.....
Honor Societies .....	Visitors to School.....
Identification Cards.....	Weapons.....
Independent Study.....	Working Papers.....
Insurance .....	
Integrated Pest Management.....	
Lateness to Assignments.....	