

How to import and export the Internet Explorer Favorites folder

Most people would follow instructions for Internet Explorer 7 or Internet Explorer 8. To check which version you are running please open Internet Explorer and choose Help – About Internet Explorer.

EXPORT

Internet Explorer 7

To export the Favorites folder, follow these steps:

1. In Internet Explorer, click **Add to Favorites**, and then click **Import and Export**.
2. In the Import/Export Wizard, click **Next**.
3. Select **Export Favorites**, and then click **Next**.
4. Click **Favorites** and then click **Next**.
5. Select the Favorites folder that you want to export. If you want to export all Favorites, select the top level Favorites folder. Otherwise, select the individual folder that you want to export.
6. Click **Next**.

Note By default, Internet Explorer creates a Bookmark.htm file in your Documents folder. If you want to use a name other than Bookmark.htm, or if you want to store the exported Favorites in a folder other than the Documents folder, specify the new file and folder name.

7. Click **Next**.

Note If you already have a file that has the same name, Internet Explorer asks you to replace it. Click **Yes** to replace the file. Click **No** to provide a new file name.

8. Click **Finish**.

Internet Explorer 8

To export the Favorites folder, follow these steps:

1. In Internet Explorer, click **Favorites**, click the down-arrow next to **Add to Favorites**, and then click **Import and Export**.
2. Click **Export to a file**, and then click **Next**.
3. Click to select the **Favorites** check box, and then click **Next**.
4. Select the Favorites folder that you want to export. If you want to export all Favorites, select the top level Favorites folder. Otherwise, select the individual folder that you want to export.
5. Click **Next**.

Note By default, Internet Explorer creates a Bookmark.htm file in your Documents folder. If you want to use a name other than Bookmark.htm, or if you want to store the exported Favorites in a folder other than the Documents folder, specify the new file and folder name.

6. Click **Next**.

Note If you already have a file that has the same name, Internet Explorer asks you to replace it. Click **Yes** to replace the file. Click **No** to provide a new file name.

7. Click **Export**.

8. Click **Finish**.

Internet Explorer 5

To export the Favorites folder, follow these steps:

1. On the **File** menu, click **Import and Export**, and then click **Next**.
2. Click **Export Favorites to Netscape**, and then click **Next**.
3. Click **Favorites**, and then click **Next**.
4. Type the name of the file that you want to export the favorites to. The default file is C:\Bookmark.htm.
5. Click **Next**, and then click **Finish**.
6. Use the Bookmarks Converter tool to import the Bookmark.htm file into Internet Explorer on Windows 95, Windows 98, Windows 98 Second Edition, Windows Millennium Edition, Windows NT 4.0, or Windows 2000.

Internet Explorer 6

To export the Favorites folder, follow these steps:

1. Start Internet Explorer
2. On the **File** menu, click **Import and Export**, and then click **Next**.
3. Click **Export Favorites** and then click **Next**.

4. Click **Favorites** and then click **Next**.
5. Type the name of the file that you want to export the favorites to. By default, the export file is named **Bookmark.htm**.
6. Click **Next** and then click **Finish**.
7. Use the Bookmarks Converter tool to import the Bookmark.htm file into Internet Explorer on Windows 95, Windows 98, Windows 98 Second Edition, Windows Millennium Edition, Windows NT 4.0, or Windows 2000.

IMPORT

Import Favorites to Internet Explorer 6 and earlier

Use the Bookmarks Converter tool to import the Bookmark.htm file into Internet Explorer on Windows 95, Windows 98, Windows 98 Second Edition, Windows Millennium Edition, Windows NT 4.0, or Windows 2000.

Import Favorites to Internet Explorer 7

1. In Internet Explorer 7, click **Add to Favorites**, and then click **Import and Export**.
2. In the Import/Export Wizard, click **Next**.
3. Select **Import Favorites**, and then click **Next**.

Note By default, Internet Explorer creates a Bookmark.htm file in your Documents folder. However, you can import favorites that are saved under another name. To do this, click **Browse**, select a file or type a location and file name, and then click **Next**. Or, click **Browse**, and then click **Next** to accept the default.

4. Select the folder where you want to put the imported bookmarks, and then click **Next**.
5. Click **Finish**.

Import Favorites to Internet Explorer 8

1. In Internet Explorer, click **Favorites**, click the down-arrow next to **Add to Favorites**, and then click **Import and Export**.
2. Click **Import from a file**, and then click **Next**.
3. Click to select the **Favorites** check box, and then click **Next**.
4. By default, Internet Explorer creates a Bookmark.htm file in your Documents folder. However, you can import favorites that are saved under another name. To do this, click **Browse**, select a file or type a location and file name, and then click **Next**.
5. Select the folder where you want to put the imported bookmarks, and then click **Import**.
6. Click **Finish**.