

**RETAKE TICKET**

**So you want to retake a test? Just follow the steps below.**

Step 1: Complete the form and have it signed by a parent or guardian.

Step 2: Set up a time to talk with your teacher about your retake.

Your Name: \_\_\_\_\_ Class: \_\_\_\_\_ Period: \_\_\_\_\_

Test to Retake: \_\_\_\_\_ Original Score: \_\_\_\_\_ Retake Date/ Time: \_\_\_\_\_  
to be filled out by teacher

Describe the main topics that you missed. List them. Saying "everything" is not acceptable

Describe in a sentence or two why you received your original score? What steps did you take to master the material?

Describe in a sentence or two how you will ensure that you will do better on the retake. Be specific.

Student Signature: \_\_\_\_\_ Parent Signature: \_\_\_\_\_

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